

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING
TUESDAY JULY 11, 2023 1:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING AND VIA ZOOM CONFERENCING**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Merv Buckwald
Councillor Brent Patrick
Councillor John Epps
Councillor Tracey Sanderson
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **3**

CALL TO ORDER COMMITTEE MEETING

Chair, Brent Patrick called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Tracey Sanderson**

THAT: the agenda be accepted with the additional of Correspondence B.8 Pembroke and Area Airport Funding Opportunity Requesting a Letter of Support and B.9 Extension of Hours for Ontario Liquor Sales Licensees During FIFA Women's World Cup 2023.

Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF

APPROVAL OF MINUTES

MOVED BY **Merv Buckwald**

That: The Minutes of the Committee Meeting on June 20, 2023 be accepted as presented.

Carried

DELEGATIONS

Chris Bevan, Kennedy Insurance Brokers 2023 Municipal Insurance Renewal Review with Committee

Michelle Hyrski – BV Rocks Project

The Kindness Rocks Project was founded in 2015 on Cape Cod and can be found worldwide. Michelle's goal is to launch an "Eganville Rocks" snake and rock garden for the first of August. It would be a fun community project for Bonnechere Valley, that is great for people of all ages and will promote travel and tourism.

The project would have its own face book group and promote she would promote it on social media. They could host various painted rock classes, events, unveilings, artisan shows, wellness shows and add a little bit of excitement towards visiting our Geo Heritage trail. Michelle will start the excitement around our new painted rock group by starting a snake made out of painted rocks near the entrance of the geo trail and watch it grow. She will also create an actual rock garden near signs of the geo trail or somewhere else significant in our community. The Motto will be: " Be the Reason Someone Smiles Today".

In spreading kindness in our garden, you can TAKE a rock, SHARE one with a friend, or add one to keep our garden growing with kindness!

When painting the rocks, the idea is to leave EGANVILLE ROCKS on the back of the rock. This encourages the finder to search and look for Eganville especially if they found it outside our community and look us up on social media. Share with others a photo of the rock found, keep the rock, travel with it anywhere you may be travelling to (take your rock on vacation)or re-hide it.

Eganville & Area Community Development Group with support from the Eganville Rotary Club were able to fundraise \$11,000.00 to partnership with the Township, to build a 16 x 20 shade structure at the splash pad. The Township is very thankful for their fundraising efforts to enhance our community.

REPORTS

Water & Sewer Department

Daryl Verch, Water & Sewer Manager was present and gave his report.

- a) The Eganville Drinking Water System continues to operate in full compliance with all requirements;
- b) Cleaning and washing down the surge and settling tanks;
- c) Replaced and repaired a broken water service on Bruce Street;
- d) Staff have been painting inside the Water Plant;
- e) The Eganville Sewage System continues to operate in full compliance according to the Provincial Guidelines that are set out in the Certificate of Approval;
- f) Staff have been cleaning at Geo Tube Facility;
- g) Staff have started our Sanitary Sewer Manhole Inspection for our Infrastructure Reporting.

Water & Sewer Report Received.

Recreation & Culture

Kevin McGrath, Manager of Recreation and Culture, was not present. Report Submitted.

- a) Arena - Canada Day Celebrations were very successful. 150 – 200 people came out to the Shania Twain tribute concert. Three more summer students started, 1 park maintenance and 2 horticulture. Minor Hockey and Figure Skating are interested in running the canteen. Kevin McGrath will be off on holidays last week of July;
- b) Eagles Nest - Bonnechere Authors Festival Night is every Monday starting July 10th going till July 31st;
- c) Rotary Beach - Steel in for the change room and gazebo, contactor will begin work shortly;
- d) Centennial Park – The gardens are getting cleaned up and new mulch put down. The Toy Bus is using Centennial Park Thursday mornings;
- e) Tourist Booth summer students have started and the booth will be open 6 days a week, Closed Mondays
- f) Eganville & District Seniors have reached out about putting up some bird houses around town and parks. Beaver Tails is coming back this month July 21, July 22 and July 23;
- g) Legion Field - Opeongo Soccer has continued to book the soccer field for the month. Shade structure, deck posts are going in on the week of July 17. The roof truss and steel has been ordered for the shade structure;
- h) Golf Tournament - Teams are coming in, along with sponsors.

Recreation Report Received.

Works & Waste Department

Jason Zohr, Works Superintendent was present and gave his report.

- a) The Department has one new employee Patrick Aubrey and one returning employee Alex Van Massenhoven. They also have two summer students who have joined the department: William Schweigert and Kurtus Reilly. Everyone completed and successfully passed training in the areas of: Traffic Control Persons for Construction (Flagger) and Worker Health and Safety Awareness in 4 Steps;
- b) The Department as of June 23/23 has implemented a Pilot Project for the Summer, where employees are working ten (10) hour days – 4 days a week, Monday-Thursday, with the goal of increase job satisfactions, decreasing absenteeism for appointments, while maintaining or increasing productivity;
- c) The Speed Sign for the month of June has been collecting speed and traffic volume data.
 - Bonnechere Street East – Average speed was 50 km/h in the 60 km/h zone.

- Bonnechere Street West - Average speed was 52 km/h in the 50 km/h zone.
 - Sand Road – Average speed was 59 km/h in the 60 km/h zone.
- d) The Department has conducted culvert replacements on a bunch of culverts that were failing. Committee requested a list of all culverts replaced in the Township;
 - e) The Department has been conducting mowing along roadside and will be soon conducting the brushing of roads;
 - f) The Department attended to the water main break on Bruce Street;
 - g) The Department has started construction on Donegal Road;
 - h) All the required information has been sent to McIntosh Perry for the Transportation Master Plan;
 - i) The Department conducted inspections of all the catch basins and the administration staff continue to input the required catch basin information into Categraph for the Storm Water Management Plan;
 - j) Storm Sewer Pumping will be soon underway and the contractor would like to pump the basins at night due to the traffic volume and safety for all. Committee supports this initiative and recommends we advertise that this will be happening on our social media channels.

Works Department Report Received.

Building & Fire Department

Darryl Wagner, CBO & Fire Chief, was present and gave his report.

- a) The Department had fifty one calls for service in 2023;
- b) The Township remains under a provincial restricted fire zone;
- c) Building numbers are down slightly compared to last year.

Fire Department & Building Report Received.

Finance

Sandra Barr, Deputy CAO, was present and gave her report.

- a) Reviewed the Income Statement and Balance Sheet for the period ending June 30, 2023.

Financial Report Received.

Administration

Annette Gilchrist, CAO, was present and gave her report.

- a) Thank you to Staff, Council and all of the community volunteers for making Canada Day so successful. We had many people participating in the Family Fun Zone. We had about six last minute sign ups for Bonnechere Valley's got Talent. Both outdoor and indoor activities were well attended. We had about five submissions for the Bike Rally decorating contest. This allowed for each child to go home with a prize. We also had a good turn out to the Shania Tribute Artist;
- b) The Administration transition of positions continues to go well. Reports were filed under each segment and permanent positions will be considered at the end of August;
- c) We are working with Pembroke to reach an agreement for waiving non-resident fees for swimming. We will post notice on Facebook and in the September October Newsletter regarding the reimbursement option for 2023;
- d) The County of Renfrew passed the proposed fee for planning pre-consultations. The County By-Law can be found at <https://www.countyofrenfrew.on.ca/en/county-government/resources/Documents/94-23-TariffFeesPlanning.pdf>. We will be invoiced for any pre-consultations on planning matters where Bonnechere Valley Council is the approval authority (zoning). It is estimated that this will cost the Township approximately \$2,000 per year. If we want to collect these fees from the applicants, then we will need to revised our process and Fee By-Law. Otherwise, these costs will be collected through the tax levy. Pre-consultations for Applications where the County is the approval authority (consents) will not impact us directly. Committee directed the CAO to monitor it for now, and bring a report back to them in December;
- e) At Budget, Council reviewed proposals for updating our Strategic Plan. CAO Annette Gilchrist is recommending approval of the proposal from Lockhart

- Facilitation in association with Smith School of Business at Queens University. Committee agreed and directed staff to schedule a date for this project in the fall for a one day in person facilitation;
- f) The Planner from the County of Renfrew will be in our office on Tuesday, July 18, 2023 to conduct Planning Pre-consultation Meetings with our residents. Anne McVean will be back in the Bonnechere Valley office on the following for the remainder of the year: August 4th, September 5th, October 3rd, November 7th & December 5th
 - g) Six Transient Trader Licenses have been issued as of July 4, 2023; and
 - h) Fifteen Marriage Licenses have been issued as of July 4, 2023.
- Administrative Report Received.*

CORRESPONDENCE

(A) Correspondence "A"

1. Eganville & District Seniors – Picnic in McRae Park
2. Eastern Ontario Wardens' Caucus - Newsletter
3. ROMA - June ROMA Board Meeting Highlights
4. County Council Summary June 2023
5. AMO Communications
6. AMO Watchfile June 29, 2023
7. Thank you Eganville and Area Horticultural Society
8. AMO Watchfile July 6, 2023

(B) Correspondence "B"

1. Eganville & District Seniors - Request In Kind Donation for Arena Sign
2. Automated Speed Enforcement Systems on any Roadway under Jurisdiction of the Municipality – multiple resolutions
3. Municipality of North Perth – Vacant Building Official Positions
4. Cramahe Resolution Municipal Code of Conduct
5. Ontario East Municipal Conference
6. Resolution Letter – Notice of Motion Short Term Rentals
7. CPC Support Town of Bradford WG – The Right to Repair Movement
8. Pembroke and Area Airport Funding Opportunity Requesting a Letter of Support
9. Extension of Hours for Ontario Liquor Sales Licensees During FIFA Women's World Cup 2023

(C) Correspondence "C"

- B.1 Committee recommends support of Eganville & District Seniors request for the in-kind donation for the arena sign
- B.8 Committee recommends support of the Pembroke and Area Airport Funding Opportunity Request
- B.9 Committee supports the Extension of the Hours for Ontario Liquor Sales Licensees During FIFA Women's World Cup 2023

NEW/UNFINISHED BUSINESS

(1) Mayor's Report -

Since her last report, the Mayor attended 22 meetings and several events. The highlights are as follows.

ROMA: The ROMA Board met in Prince Edward County this month. This was the first time since the ROMA Conference in January that most of people attended in

person. It was wonderful to get to know the other Zone reps both on professional and personal levels. The Board was provided an opportunity to learn about creative local initiatives that are helping to address challenges like housing, economic development and social services:

Thrive Prince Edward County shared how it is working to revitalize community and economic development initiatives in the County through strong partnerships and a collaborative organization.

Representatives from the Prince Edward County Affordable Housing Corporation, which has a community-driven Board, spoke to how the organization is spearheading a number of creative rural housing solutions and developments.

The Board toured Base 31, a decommissioned WWII air training base that has been transformed into a community and arts hub. A community partnership bought the 70-acre site to create a mixed-use development with living art installations and an events space. This partnership brings together a broad array of local experts from affordable housing, and commercial and retail to infrastructure and adapting heritage sites.

EORN: At our June 13th EORN Board meeting, the CEO, Jason St. Pierre reported that we continue to see positive progress on the number of sites being released from EORN to Rogers for construction. Staff are working with Rogers to try and establish a concrete schedule for construction that can be shared with the municipalities. The Board and Staff also continue to support the EOWC on the '7 in 7' regional housing project on the business case delivery. Staff received a draft of the business case from KWM Consulting on May 29th which is approximately 95 per cent complete and should be completed by June 1. There is still a good amount of work to be done on the business case and will require direction from the EOWC if they would like EORN to take the lead on the business plan development for the '7 in 7' project.

The EORN MP Day was held May 29, 2023. EORN, Bell, Cogeco and Xplore participated in the event. Rogers was scheduled to participate but due to unforeseen circumstances notified EORN on May 26, 2023, they were unable to participate. Seven MPs were briefed on what the various projects will bring to their ridings for cellular and broadband services. Each participant had between 10 to 15 minutes with the MP to share information in a confidential manner. Our MP, Cheryl Gallant, did participate and was sent a thank you letter for her time.

RCDHU: Below is an excerpt from our June 27th RCDHU meeting from Medical Officer of Health, Dr. Jason Morganstern:

Harm Reduction Program

So far this year, Renfrew County and District Health Unit (RCDHU) has released three alerts related to an increase in suspected overdose-related deaths, overdose calls, emergency department visits and other negative drug-related reactions in Renfrew. In response, RCDHU has enhanced our monitoring and surveillance efforts. A memo was sent to community partners requesting enhanced reporting to RCDHU and a partner meeting was held following the latest alert. In addition, RCDHU has written an internal overdose response procedure and will be training staff to administer naloxone, should an overdose occur on RCDHU property (Pembroke Office).

RCDHU also works closely with over 30 community partners including the County of Renfrew Paramedics, Pembroke Regional Hospital, Police, Ontario Addiction Treatment Centre (OATC), and Addiction Treatment Services (ATS), to monitor the local overdose situation, share data and qualitative information, distribute harm reduction supplies including naloxone, and provide overdose response training. The information shared helps to identify how the community can respond to increases in opioid-related overdoses and/or the detection of high-potency opioid formulations that have the potential to cause harm or death in the community and challenge responder resources.

Since January 1st, 2023, RCDHU staff have had 632 interactions with clients accessing harm reduction services, including 75 new clients. Staff have distributed 165,800 needles and have had 86,762 needles returned on site, for an estimated return rate of 52.3%. The number of needles returned does not include those that are collected by the City of Pembroke at drop boxes located throughout Pembroke.

As of June 1st, staff have distributed 252 naloxone kits to harm reduction clients, while our community partners have received 318 naloxone kits from RCDHU to distribute as part of the Ontario Naloxone Program (ONP).

COUNTY COUNCIL: County Council approved the creation of the Community Health Programs Advisory Committee (CHPAC) as an ad-hoc to the Health Committee, consisting of representatives from different institutions and areas of relevance within the broader health-care system, to offer their diverse, relevant, and extensive perspectives of health care leadership experience. Warden Peter Emon and Councillor Michael Donohue, Health Committee chair, will be the County Council representatives on the CHPAC.

County Councillors Dan Lynch and Jennifer Murphy were appointed as Deputy Wardens from July 1, 2023 to December 12, 2023. This is a ceremonial function to allow the Warden to accept more invitations and have the Deputy Wardens attend simultaneous events to bring greetings on behalf of the County, while increasing the exposure for the corporation.

County Council passed a Housing and Homelessness Resolution highlighting the housing and homelessness crisis being felt across Ontario and within Renfrew County. The resolution calls on the Province of Ontario to acknowledge the housing affordability crisis, commit to ending homelessness and provide adequate, predictable and sustainable housing infrastructure renewal funding.

County Council approved the purchase of property at 34254 Highway 41, Eganville, Ontario in the amount of \$1.6 million for a future Paramedic Base. Staff was directed to further proceed with the retrofit and current costs at an estimated value of \$483,200 to be financed from Building Reserves.

County Council approved a number of contracts including the reconstruction of County Road 512 (Foymount Road) and County Structure B257 (Harrington Creek Bridge), from Rodden Creek to Miller Road, Township of Bonnechere Valley, to Bonnechere Excavating Incorporated (BEI), Renfrew, Ontario, in the amount of \$6,370,184.09 plus applicable taxes.

EACDG: The EACDG team along with Rotary Club will be presenting cheques for \$6000.00 each in partnership with the Township to build the 16 x 20 shade structure at the splash pad. We are so thankful for their fundraising efforts to enhance our community. The new bench was also installed by our recreation crew at the fishing dock.

On June 14th, the Mayor had a meeting with the Ministry of Transportation as a follow up to their ROMA delegation. Jennifer Murphy provided the CAO with the requested information regarding TOD signs. At that meeting, Jennifer also indicated that we do need a formal roll out of the Service Ontario limited service menu, now located at the Training and Learning Centre. This location is providing 16 of the 22 services of Service Ontario and is a pilot project.

The Mayor also attended the Golden Lake Property Owners' Association meeting, the Seniors'/Echo Centre Annual General Meeting, the Horticultural Society Book Sale and the official opening of Our Space which is a communal business space.

Finally, the Mayor thanked everyone that made Canada Day such a success. It was a fantastic day with so many activities for every age.

- (2) Museum Update – Tracey Sanderson provided Committee with a Museum Update. The Board has a new Treasurer, Holly Malone. They are working on a Studio Tour the first weekend in August, with sixteen artists currently on the Tour;
- (3) Reminder of Public Meeting at 5:20pm;

ESTABLISH NEXT MEETING DATE

The next Meeting will be held on Tuesday August 8, 2023

MEDIA SESSION

CLOSED SESSION

MOVED BY Merv Buckwald

THAT: Committee proceed in Closed Session in accordance with the Municipal Act 2001, section 239.2 to deal with the matters as indicated below:

(d) labour relations or employee negotiations; Carried

MOVED BY Jennifer Murphy

THAT: Committee moves out of Closed Session to rise and report that Committee met to receive information regarding summer flex hours and to approve minutes from June 20, 2023. Carried

CONCLUSION

MOVED BY Merv Buckwald

THAT: the meeting adjourns at 4:15 p.m. Carried

Brent Patrick, Chair

Annette Gilchrist, CAO