

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING
TUESDAY JUNE 20, 2023 1:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING AND VIA ZOOM CONFERENCING**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Merv Buckwald
Councillor Brent Patrick
Councillor John Epps
Councillor Tracey Sanderson
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **1**

CALL TO ORDER **COMMITTEE MEETING**

Chair, Merv Buckwald called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Brent Patrick**

THAT: the agenda be accepted with the addition of Item#3 Update on Four Events and one closed session regarding employee negotiations. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF

APPROVAL OF MINUTES

MOVED BY **Brent Patrick**

That: The Minutes of the Committee Meeting on June 6, 2023 be accepted as presented. Carried

DELEGATIONS

Presentation of the Senior of the Year Award to Lynne Epps. This award honours individuals across the Province for their exceptional efforts and outstanding contributions to the well-being of their communities. Congratulations to Lynne.

REPORTS

Recreation & Culture

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Arena – Tables, chairs, stage, and bar are set up on the ice surface for Canada Day. The Jr.B team has relocated to Renfrew;
- b) Eagle’s Nest – There are six booking for hall for the month;
- c) Rotary Beach – The steel has been ordered for the roof of the gazebo and change room building. The Rotary Club is paying for the steel;
- d) Centennial Park - The new park benches will be in place before Canada Day. The OPP have an ongoing investigation open for the vandalism that happening in the park; they have been doing more foot patrols through the park during the day and evenings. Music in the Park started June 9th but had to be moved to the Eagles Nest due to the weather. Sherri Kohoko brought in the garden box for the three-sisters garden, the trellis and bench are set up as well. We have three orange and three red hanging baskets to install on the trellis for June 21;
- e) Tourist Booth - The Tourist Booth will be open for the season starting on Saturday June 24th. The hours will be Tuesday, Thursday, Saturday and Sunday 9am - 5pm and Wednesday and Friday 9am - 9:30pm;
- f) Village – The fountain was put in the Bonnechere River on June 15. The new park benches were put out at the traffic lights in front of the rock and at the fishing dock. All of the planters around town have been planted by the Horticultural Society. The bridge planters were done by Gerber’s Nursery;

- g) Foymount – Staff are in communication with the playground planners regarding the missing play structure support legs, they have been shipped;
- h) Legion Field – Minor Ball and Soccer have both started their program for the summer. Brian's Little Carpentry will be building the shade structure for the Splash Pad;
- i) Lake Clear – The buoys will be put out the last week of June at Buelow Beach and Wieland Shore Beach;
- j) Golf Tournament – Staff have started to work on the annual Golf Tournament which will be held on Friday July 21st at Whitetail Golf Course. Shot Gun start is at 1pm. This year the funds raised will be going towards a play structure for Legion Field.

Recreation Report Received.

Finance

Sandra Barr, Deputy CAO, was present and gave her report.

- a) Reviewed the Income Statement and Balance Sheet for the period ending May 31, 2023;
- b) The Township had no luck in hiring qualified swim instructors to run the swim program this summer. There was \$12,000 budgeted for swim program wages and expenses. Committee provided staff direction to negotiate with City of Pembroke to use these budgeted funds to pay for the non-resident fee for Bonnechere Valley residents using Pembroke pool for swimming lessons;
- c) Tax Adjustment Report - Under Section 357 of the Municipal Act 2001, an application for an adjustment of taxes was made for the following property and an assessment report (attached hereto) has been received by MPAC. Committee recommends that the application for an adjustment of taxes for 51 Buelow Road be approved due to the demolition. And further that an adjustment of taxes in the amount of \$18.33 for 2022 and \$185.39 for 2023 be made to the property.

Financial Report Received.

Administration

Annette Gilchrist, CAO, was present and gave her report.

- a) The Township's Insurance Renewal will be completed by the July 2 deadline. The Township's broker will present an overview of the policy on July 11th;
- b) The Accessibility for Ontarians with Disabilities (AODA) Audit is complete;
- c) The Annual Energy Reporting is complete;
- d) The County of Renfrew is proposing a fee for planning pre-consultations. Should this pass at County Council, the Township will be invoiced for any pre-consultations on planning matters where Bonnechere Valley Council is the approval authority (zoning). I will then recommend a change to our process and Fee By-Law to ensure we collect these pre-consultation fees from the applicants. Pre-consultations for Applications where the County is the approval authority (consents) will not impact us directly;
- e) CAO Annette Gilchrist and Deputy CAO Sandra Barr attended the 85th Association of Municipal Managers Clerks and Treasurers of Ontario (AMCTO) Conference in early June. They attended many sessions on Freedom of Information Requests, Investing for Municipalities, Municipal Law Updates and Succession Planning. Annette was also a presenter, moderator, and was elected Chair/Presidents Alternate for the Ethics Committee for the Association. She thanked Council for supporting the ongoing professional development of staff and their participation in our professional association;
- f) Youth Dance – The Youth Dance on held on May 19th, 2023 at the Legion, 125 youth were in attendance;
- g) Marriage Licenses – Nine licenses have been issued so far in 2023;
- h) Summer Day Camp – Spots are filling up for summer camp;
- i) Canada Day – Staff are busy planning Canada Day events.

Administrative Report Received.

CORRESPONDENCE

(A) Correspondence "A"

1. County of Renfrew - County Council Summary May 2023

2. Ontario Parks – Public Notice for a Category B Project
3. AMO Watchfile

(B) Correspondence “B”

1. Municipality of Trent Lakes – Municipal Oath of Office
2. Quinte West – Renovictions Support Request
3. Municipality of Huron Shores – Letter to Ministry of Health
4. Municipality of West Grey – Highway Traffic Act Amendments

(C) Correspondence “C”

NEW/UNFINISHED BUSINESS

- (1) Library Board Update – Brent Patrick updated Committee on the Library Board. The Author’s Festival Guests are as follows: July 10 – Katie Tallo, Dark August and Poison Lilies; July 27 – Daniel Beamish, Truth, by Omission; July 24 – Fiona King Foster, The Captive; July 31 – Tim Cook, Lifesavers and Body Snatchers: Medical Care and the Struggle for Survival in the Great War;
- (2) Reminder of Public Meeting at 5:20pm;
- (3) Update on Four Upcoming Events –
 - Invitation to Lake Clear Property Owners Association Dinner Tickets are \$20
 - Truth & Reconciliation Garden soft opening June 21, 2023 at 10am. They are also hosting a non-denominational event at 4pm that day
 - Eganville & Area Seniors AGM June 21st at 1pm
 - Today at 4:30pm is the Training and Learning Centre’s AGM

ESTABLISH NEXT MEETING DATE

The next Meeting will be held on Tuesday July 11, 2023

MEDIA SESSION

CLOSED SESSION

MOVED BY Brent Patrick

THAT: Committee proceed in Closed Session in accordance with the Municipal Act 2001, section 239.2 to deal with the matters as indicated below:

(d) labour relations or employee negotiations; Carried

MOVED BY Jennifer Murphy

THAT: Committee moves out of Closed Session to rise and report that Committee met to receive information regarding the hiring of an equipment operator and to approve minutes from June 6, 2023. Carried

CONCLUSION

MOVED BY Brent Patrick

THAT: the meeting adjourns at 3:07 p.m. Carried

Merv Buckwald, Chair

Annette Gilchrist, CAO