

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING
TUESDAY AUGUST 8, 2023 1:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING AND VIA ZOOM CONFERENCING**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Merv Buckwald
Councillor Brent Patrick
Councillor John Epps
Councillor Tracey Sanderson
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **None**

CALL TO ORDER COMMITTEE MEETING

Chair, Brent Patrick called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Merv Buckwald**

THAT: the agenda be accepted with the additional of Correspondence B.7 Howell Request to Purchase Shoreline. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF

APPROVAL OF MINUTES

MOVED BY **Merv Buckwald**

That: The Minutes of the Committee Meeting on July 11, 2023 be accepted as presented. Carried

DELEGATIONS

REPORTS

Water & Sewer Department

Daryl Verch, Water & Sewer Manager was not present. Report Submitted.

- a) The Eganville Drinking Water System continues to operate in full compliance with all requirements;
- b) Staff are working on preparation for the Quality Management System Audit in late September this year;
- c) Staff have been painting inside the Water Plant;
- d) The Eganville Sewage System continues to operate in full compliance according to the Provincial Guidelines that are set out in the Certificate of Approval;
- e) Staff have been prepping the Pound building for storage;
- f) Staff are working on the Sanitary Sewer Manhole Inspection for our Infrastructure Reporting.

Water & Sewer Report Received.

Works & Waste Department

Jason Zohr, Works Superintendent was present and gave his report.

- a) As of July 17, 2023 the department has replaced 15 culverts. The breakdown is as follows:
 - Clee Road – 7 culverts
 - Donegal Road – 3 culverts
 - Silver Lake Road – 2 culverts
 - Wolfe Road – 2 culverts
 - Rosien Road – 1 culvert

- b) The Donegal Road construction project will be 100% complete by the end of this week as the crew is placing the last of the gravel on;
- c) The Speed Sign has been collecting speed and traffic volume data. We have data since the last report on the following two roads:
 - Alice Street – Average speed was 49 km/h in the 50 km/h zone
 - Bruce Street – Average speed was 58 km/h in the 50 km/h zone
- d) Storm Sewer Pumping will begin sometime this month;
- e) The administration staff continues to input the required catch basin information into Cartegraph for the Storm Water Management Plan and this is 95% complete since last report;
- f) Line Painting has commenced on the Connecting Link;
- g) The Department has been conducting the brushing of roads;
- h) An action list was provided to the department for maintenance and beautification of the village. Action on this list has been started by our summer student employees and by the end of August the goal is to achieve and completed all 41 items on the list;
- i) National Grinding has completed grinding the Construction & Demolition at the Sno Drifters site, the brush at Sand Road site and are heading next to the Ruby Road Site;
- j) Due to delays in pre-construction environmental engineering and surveying of Zadow Road we have not tendered the project for 2023. This work has been completed and we are waiting for a final report from our engineers. Staff recommend postponing the project until 2024 and tendering for the entire road at that time using 2024 and 2023 funds which would be set aside in a reserve. The tender would be developed and tendered by the end of the year so that we are prepared to move forward with reconstruction in 2024. We hope this will lead to more competitive pricing and will ensure the surface is not applied in cold fall weather which can affect its durability. This project was being funded by Provincial and Federal funding which will be allocated to a reserve, and these are expected to continue in 2024. Committee recommends that rough road signs be posted on the road;
- k) Administrative Assistant Christine Schreder will be with us for only a few more weeks prior to her retirement. On behalf of our department we acknowledge and congratulate Christine on her dedication to our department and to the Township. The office will close at 3pm on Tuesday August 15th to celebrate Christine's 18 years of service with the Township with snacks at the Rio Roof Top. Congratulations to Christine on her retirement;
- l) Committee discussed the sighting of some rats in the Village of Eganville.

Works Department Report Received.

Building & Fire Department

Darryl Wagner, CBO & Fire Chief, was present and gave his report.

- a) The Department had fifty-eight calls for service in 2023;
- b) The Province lifted the provincial restricted fire zone on July 11th and Bonnechere Valley lifted our ban on July 26th, 2023;
- c) Committee discussed and agreed to shoot the fireworks off on Saturday September 23, 2023 at 9pm. This will coincide with the EACDG Beer and Wine Tasting Event that is taking place at the Bonnechere Museum. Committee also agreed to pay a contractor \$2825 to shoot the fireworks that night, that had been purchased for Canada Day and we were not able to shoot;
- d) Building numbers are down slightly compared to last year.

Fire Department & Building Report Received.

Recreation & Culture

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) There was a Summer Day Camp Last week, from August 1st to August 4th. There were 30 kids participating, and it was run by Sherri Kauffeldt Ottawa Valley Community Resource;

- b) Taste of the Valley is scheduled in Eganville on August 12th, with fifty-five vendors setting up indoors and outdoors;
- c) The Gun Show will be held on the ice surface on Saturday August 19th;
- d) The Junior B team from Whitewater is looking to relocate to the Eganville Arena. The team is owned by Alex Armstrong, who also owns the Pembroke Lumber Kings. Committee is open to negotiating with the group if they get confirmation that they can move the team here;
- e) Ice schedule meeting with main user groups has been scheduled;
- f) The Youth Cooking Workshops are scheduled on August 9th, 23rd, and 30th;
- g) There is one more Author's Night on August 21st;
- h) Anniversary party booked the hall for August 26th;
- i) The steel roofs on the gazebo and the change rooms are fully installed.
- j) We put new decking on the dock;
- k) Centennial Park - Received a quote for the installation of two new security cameras (\$179.99 each) and the removal of the old ones. The total cost comes in at \$1,491.54 for parts and labour. Committee recommends that staff proceed with the cameras;
- l) Staff have power washed the monument and the gazebo and painted the gazebo posts;
- m) Staff have cleaned and painted the bandshell. The Guy Jamieson sign, engraved on a live edge wood slab, is ready for installation. The dedication is scheduled for Music in the Park on Friday, August 25th;
- n) The Tourist Booth will be open until Thursday, August 30th. We have no students available for the Labour Day weekend;
- o) Beaver Tails had to cancel July 21, 22 and 23 but rescheduled for August 12th and 13th;
- p) Three of our Summer students will be finished work on August 25th;
- q) The Works Department cut the grass at the entrance to the Geo Trail;
- r) There is an adult ball tournament scheduled for August 19th;
- s) The contractor for the shade structure had Ottawa Valley Windows place the screw piles for the posts. The trusses are on-site;
- t) The Golf Tournament had 46 participants and raised approximately \$2000. The money raised will be going towards next years partnership for the play structure at Legion Field.

Recreation Report Received.

Finance

Sandra Barr, Deputy CAO, was present and gave her report.

- a) The Final tax billing for 2023 was completed and the bills were mailed out on August 2, 2023;
- b) The Income Statement and Balance Sheet for the period ending July 30, 2023 was provided to Committee.

Financial Report Received.

Administration

Annette Gilchrist, CAO, was present and gave her report.

- a) The County Transportation Master Plan group meets once a month. The group is meeting again next week where we are reviewing all of the data submitted and reviewing next steps. The information on this project has been shared on our facebook page and our website. There is also a link on the County of Renfrew Website with a short survey [County of Renfrew: Transportation Master Plan](#) which closes on December 1, 2023;
- b) On Monday, July 17th, 2023, the municipalities of Bonnechere Valley, Brudenell, Lyndoch and Raglan; Killaloe, Hagarty and Richards; Madawaska Valley; and South Algonquin hosted a regional stakeholder meeting on community safety and well-being (CSWB). Advisors from across Renfrew County and the District of Nipissing gathered in person at the Madawaska Valley Township office in Barry's Bay, and via Zoom to discuss the implementation of CSWB initiatives. This was attended by many local groups including Renfrew County District Health Unit, Eganville and Area Seniors Association, OPP and many others. The group chose to concentrate on four central areas to ensure that priority risk factors were given significant attention, considered comprehensively and that goals were clear and measurable. Addictions and mental health, employment, health care,

- and housing were prioritized based on their prevalence in local data and consultations, and their level of community impact. These target teams will meet monthly. One of the main suggestions from this meeting was to create and maintain a directory of agencies to be shared especially with OPP so that they can direct those who need assistance to the correct agency. Staff are working on this as part of our implementation with input from all groups. A copy of the latest media release was provided to Committee;
- c) Annette has contacted Erik Lockhart to advise that the Township wishes to proceed with the Strategic Plan this Fall, and she will forward dates for Council's consideration on the one-day workshop;
 - d) Staff, including Public Works Superintendent Jason Zohr and CAO Annette Gilchrist met with Andrew Polley August 8th to review the Stormwater Management System Operations and Maintenance Manual as required under the new Consolidated Linear Infrastructure Environmental Compliance Approvals;
 - e) There is a new transit fund available and staff are working with neighbouring municipalities and local groups such as Connect Well, Training and Learning Centre and Eganville and Area Seniors to review the application process and come up with options for our area;
 - f) In September we are moving to a new filing system to classify and organize all files within the organization. This will take up some staff time as we learn the new system however it will lead to better efficiencies and sharing of information in the future;
 - g) We have implemented flex time for the summer and continue to monitor its benefits and challenges to the corporation. A report will come forward this fall;
 - h) We had a request to review the new dog tag fees. In the past you purchased a dog tag every year for \$25.00. If you lost your tag, there was a \$2.00 replacement fee. Currently we charge \$30.00 for the life of your dog. This saves administration and tag costs, and we hope encourages the residents to get a tag which assists in keeping animal control costs down as well. If you lose your tag over the life of your dog and need a new tag the replacement cost is now also \$30.00. Under the old fee system if your dog lived 10 years you would spend \$250.00 on tags. Under the new system even if you lose your tag every second year or 5 times over the life of your dog the cost is \$150.00. Committee recommends that options for dog tags be reviewed in September;
 - i) The Mayor and the CAO has delegations with following Ministers at the upcoming AMO Conference:
 - Solicitor General regarding Community Risk Assessments and ongoing unfunded mandates including additional training and reporting requirements putting added pressures on municipalities struggling with increased costs due to inflation, staffing issues and reopening after the pandemic.
 - Minister of Red Tape Reduction regarding new additional reporting requirements despite the province's continued promotion of the Less Red Tape, Stronger Economy document. Two of the principles stated in this plan are "less onerous compliance requirements" and that "unnecessary reporting should be reduced".
 - Minister of Energy to discuss the small hydro program of which the Eganville Generation Corporation is participating in negotiations for a new contract following the end of our current contract.

Administrative Report Received.

CORRESPONDENCE

(A) Correspondence "A"

1. AMO Policy - Property Tax Reassessment
2. AMO Policy - Audit of Municipal Finances
3. AMO Communications July 27
4. AMO Communications August 3
5. Algonquins of Ontario Letter
6. City of Ottawa Letter regarding Ambulance Donation
7. Letter from Minister Tassi regarding Fed-Dev Ontario

8. Letter regarding Police Service Detachment Boards
9. Response from Pembroke Re: Non-Resident Fees for Swimming

(B) Correspondence "B"

1. Town of Amherstburg - Local Emergency Response System and Gaps in Healthcare regarding Code Red and Code Black Frequency
2. Request for letter of support from Enbridge
3. Requests for Regulatory Framework for Short-Term Rentals
4. City of Woodstock - Safe and Respectful Workplace Resolution
5. County of Renfrew Call to Action on Housing and Homelessness
6. Elgin County Re: Childcare Spaces
7. City of Toronto comments on the Provincial Policy Statements
8. Howell Request to Purchase Shoreline

(C) Correspondence "C"

- A.9 Committee recommends that the agreement with the Kinsmen Pool be posted on the Township Website and Facebook
- B.2 Committee directed CAO Annette Gilchrist to send the letter of Support to Enbridge
- B.8 Committee recommends support of the Howell request to sell 706 Lake Clear Road their shoreline

NEW/UNFINISHED BUSINESS

- (1)** Museum Update – Tracey Sanderson provided Committee with a Museum Update. The Artisan Launch began on Saturday, August 5 with a Smudge ceremony and drum in at the Bonnechere Museum. Saturday evening Farm to Fork hosted a dinner in the barn event - tickets were sold out. There were 17 stops along the route that included 30 artists/artisans. The event was a huge success for the first year and planning is underway for next year. The Museum received a lot of positive feedback from visitors. The common theme was that people had no idea that Bonnechere Valley had so much talent in the area. The Museum will now focus on fundraising to raise money for installation of the murals and paintings. Barry Conway the host of the Opeongo Readers Theatre, held a successful event at the Eganville Legion on Sat. Aug. 5th. There were about 30 people in attendance and the topic was Eganville history during the 19th Century. This was recorded as a podcast and will be available in about a week by searching Opeongo Line on Spotify.
- Gary Ducharme installed a new security system at the museum that includes 6 cameras (two outside and two on each floor); a new keypad entry and motion sensors on all doors and windows. A ladder is missing from the back wall. The museum would like to move the large loggers display to the Tourist Booth. Committee directed staff to figure out where the display can be accommodated.

ESTABLISH NEXT MEETING DATE

The next Meeting will be held on Tuesday September 5, 2023

MEDIA SESSION

CONCLUSION

MOVED BY Jennifer Murphy

THAT: the meeting adjourns at 3:06 p.m.

Carried