

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING
WEDNESDAY AUGUST 14, 2024 1:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING AND VIA ZOOM
CONFERENCING**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Brent Patrick
Councillor Merv Buckwald
Councillor John Epps
Councillor Tracey Sanderson
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **None**

CALL TO ORDER COMMITTEE MEETING

Chair, Brent Patrick called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Tracey Sanderson**

THAT: the agenda be accepted as presented, with the addition of Item #1 Where Do My Taxes Go? and Item #2 Museum Update. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF

APPROVAL OF MINUTES

MOVED BY **Jennifer Murphy**

That: The Minutes of the Committee Meeting on July 9, 2024 be accepted as presented. Carried

DELEGATIONS

REPORTS

Water & Sewer Department

Daryl Verch, Water & Sewer Manager was present and gave his report.

- a) The Eganville Drinking Water System continues to operate in full compliance with all requirements;
- b) Staff started collecting quarterly chemical samples in the Distribution System- THM's, HAA's, and nitrate and nitrites;
- c) Staff are painting at the Water Plant;
- d) Staff are doing locates for Telecon, Enbridge Gas and other Contractors;
- e) Checking for blue green algae in the Bonnechere River daily;
- f) Flushed dead end hydrants;
- g) The Eganville Sewage System continues to operate in full compliance according to the Provincial Guidelines that are set out in the Certificate of Approval; and
- h) Inspecting and cleaning of Sewer Manholes continues.

Water & Sewer Report Received.

Works & Waste Department

Jason Zohr, Works Superintendent was present and gave his report.

- a) Civic Holiday Waste Site Closure - The Sand Road Waste Site and the Sno Drifters Waste Site were closed on Monday, August 5th in recognition of the Civic Holiday;

- b) Zadow Road - The Public Works Crew has been busy prepping the base of Zadow Road so that McCrea Excavating Inc is ready to commence construction. This supports to Townships Priority of "Smart Infrastructure" as it is related to the objective of "Prioritize Road Upgrades";
- c) Sno Drifters Waste Site Hours - The Monday-Thursday Hours for the Sno Drifters Waste Site ends on August 29, 2024. However, Sno Drifters will be open every Thursday from 12 pm (noon) to 2 pm from September 5th until October 31st. This supports to Townships Priority of "Maintain Service Levels". Rationale: Even through this was not identified as one of the priority objectives, by implementing/offering this opportunity to our residents/contractors we are expanding service levels and adding an additional day that residents/contractors to dispose of material other than on the weekend;
- d) Upcoming Labour Day Waste Site Closure - The Sand Road Waste Site will be closed on Monday, September 2, 2024 in recognition of Labour Day;
- e) Line Painting - Everline Line Painting recently completed painting all fresh new parking lines and stop lines throughout the village;
- f) Road Maintenance - Grading, ditching, culvert installs, beaver control , and patching continues the municipal roads. Thank you to our crew for working long and hard in the days of the extreme heat;
- g) Summer Students - Kurtus Reilly and Jesse Trebinskie have been two great assets this summer within our department. They will have been busy cutting grass, painting, filling potholes and helping the department keep ahead of the routine maintenance. These young men have worked hard.

Roads Department Report Received.

Building & Fire Department

Darryl Wagner, CBO & Fire Chief was present and gave his report.

- a) The Department had forty-seven calls for service between January – July 2024; and
- b) Fire fighter recruitment is ongoing.

Fire Department & Building Report Received.

Recreation & Culture

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Arena - Fire sensors have been tested and one was replaced on the ice surface. Fire extinguishers were inspected and two are being replaced due to age; as well, the fire suppression unit in the canteen was also inspected and passed. A fresh coat of paint was applied on the lobby walls and doors and bleachers. A new hand railing was installed in the middle of the bleachers, and we extended the width of the steps. There was a big turnout for the circus Genoa, with approximately 150 people per show. The Community Resource Centre out of Killaloe held their week-long Day Camp and had a great turn out, with between 25-35 kids attending daily. The annual Gun Show will be at the arena on August 17 and 18. The new compressor has arrived, and Kevin has contacted Cimco and they will begin the install on Tuesday, August 13th;
- b) Eagle's Nest - One wedding reception was held in July. There are a couple of confirmed bookings for August;
- c) Rotary Beach - The new raft arrived and is in the water. The final cost of that was \$3050.99. Grass maintenance continues;
- d) Tourist Information Centre - The Tourist Information Centre will be staffed up to Wednesday, August 28, when the summer students return to school;
- e) Centennial Park - Music in the Park has had some great turn outs so far, ranging from 12-60 people. Friday, August 23 is the last night of Music in the Park and is the Friends of Guy Jamieson evening. Grass and flower bed maintenance continues;

- f) Legion Field - Both soccer and ball have finished their seasons. Minor ball held their year-end ball tournament on July 13. The Museum held a car show on July 13 and it was well attended. Grass maintenance continues. The Tour de Bonnechere bicycle event will be held on August 25;
- g) Village - Staff are working with members of the Horticulture Society regarding the health of the planters on the bridge to find a solution to ensure they stay looking healthy all summer;
- h) McRae Park - Grass and flower bed maintenance continues;
- i) Opeongo Park - Pickleball lines were painted on the pavement area. A local ratepayer is using their own netting currently. Grass maintenance continues;
- j) Foymount Park - The tennis net was put up, staff installed one new post, and painted lines for both tennis and pickleball as requested;
- k) The library requested the rental fee be waived for their BUPL Rocks Fundraiser on November 16, 2024. Committee agreed to waive the rental fee;
- l) With the loss of our summer students at the end of August and recreation staff concentrating on making ice, staff will remove the planters on the bridge after Labour Day weekend.

Recreation Report Received.

Finance

Sandra Barr, Deputy CAO, was present and gave her report.

- a) The August 8th, 2024 Provisional Budget Report and the Balance Sheet as of July 31, 2024 was provided to Committee;
- b) On July 26, 2024 Sandra attended a 1-hour virtual Municipal Finance Officer Association discussion forum for populations under 50,000;
- c) Completed Statistic Canada Surveys: Business Payrolls Survey;
- d) On August 1st calculated the 2024 property tax Final Billing in the amount of \$3,832,344.24 and the bills were delivered to the post office to be mailed out on August 2, 2024;
- e) Calculated and billed out two property tax Supplemental tax billing batches, one for 2023 in the amount of \$122.15 and one for 2024 in the amount of \$34,114.51;
- f) Calculated and billed out property tax Write Off's in the amount of \$32,658.55;
- g) On June 25, 2024 Sandra attended a 1-hour virtual webinar with the Municipal Property Assessment Corporation;
- h) Police Service Board Update – the members that have been appointed to the Police Service Board from the various Townships are working on obtaining their mandatory training as well as their Criminal Reference Checks. Annette is looking into the insurance for the Board. Once the insurance is in place and all the members have their training and their criminal checks the new Police Service Board can have their first meeting.

Financial Report Received.

Administration

Annette Gilchrist, CAO, was present and gave her report.

- a) Annette was on holidays from July 22nd to August 5th;
- b) Annette attended multiple planning meetings this summer with some interesting proposals for Bonnechere Valley. We will see what comes of these pre-consultation discussions;
- c) The AMO conference is coming up August 18th to 21st The Township submitted the three following delegation requests:
 1. Solicitor General – To discuss resolution to the unfair and costly treatment of small rural municipalities which are being treated the same as large municipalities and not based on our rural needs. We specifically highlighted how fire apparatus is governed. The Solicitor General's office declined the meeting as they stated that these issues are related to insurance, which are not regulated by the Solicitor General.

2. Ministry of Transportation – To request that snow plow drivers receive a similar exemption to tow truck drivers where they can be exempted from hours of service under our municipal CVOR. We were notified that MTO received a record high number of requests this year exceeding the available meeting timings. As such, MTO will be unable to take your meeting request at this time. The Ministry of Transportation is pleased to offer your delegation a meeting at a future date, following the conference with Minister’s Office staff. Should you wish to accept this, please let us know and MTO will coordinate with you to schedule a meeting, following the conference.
3. Ministry of Energy – To request an extension of EGCs current contract under the Small Hydro Program due to it being a Redevelopment contract which will provide us time to pay back the debt owing. This delegation was approved and is a joint delegation with Renfrew and Mississippi Mills.

There are some very interesting workshops including one regarding the affordability of water and wastewater services on Sunday afternoon. Annette is confident that Mayor Murphy Councillor Epps, Councillor Sanderson and herself will all have lots to report back in September.

- d) Eganville Horticultural Society submission by member Judy Grasmuck was the winner at the 2023 Ontario Horticultural Association Convention held in Ottawa where they were presented with two plaques and have asked if these plaques can be displayed at the Township office. Committee agreed;
- e) The Cunningham Swan annual Municipal Law Seminar has been scheduled for Wednesday October 23rd at the Eagles Nest;
- f) Attached under correspondence is a letter from the County of Renfrew regarding Part 3 Provincial Offences. The Township’s By-Law Enforcement Officer recommends that we opt in. There is no cost unless we need to use the service and although it is rare there are times when Part 3 charges do apply. Annette also supported this recommendation and Committee agreed that we opt in;
- g) Interactive Career Expo – Sarah Richer is working on this for April 2025;
- h) CIP Application – Committee approved the application and upon inspection by the CBO following the completion of the improvements an amount up to \$1,000 for signage and \$1,500 for façade improvements be paid to Rio Tap and Grill;
- i) Bonnechere Valley Youth Summit Proposal – October 11, 2024. The summit will provide youth with the opportunity to share their thoughts and ideas as to what they want to see or do in Bonnechere Valley. Parents will be able to sign their child up in advance online or at the municipal office. The age range will be 8- to 14-year-old, and they will bring their own lunches and snacks. The event will run from 9am to 4:30pm.

Administrative Report Received.

CORRESPONDENCE

(A) Correspondence "A"

1. OVF Spray Plan Public Notice
2. OPP Municipal Policing Bureau Collective Agreements Letter
3. AMO Watchfile July 18
4. AMO Watchfile July 25
5. AMO Watchfile Aug 1
6. AMO Policy Aug 6
7. AMO Watchfile Aug 8
8. AMO Policy July 9

(B) Correspondence "B"

1. County of Renfrew Part III Prosecution By-Law Services
2. MNR requesting feedback on Geologic Carbon Storage
3. OFIA request for support for the forestry industry
4. Ontario Long Service Medals for Police and Paramedics
5. Plympton-Wyoming Resolution - Underserviced Cellular Communications
6. Prince Edward County AODA Resolution
7. Community Resource Centre (Killaloe) Request
8. AMO-OMA Joint Health Resolution Campaign
9. City of Toronto requesting the Province to Support Family Physicians

(C) Correspondence "C"

Committee recommends support of B.7 the Community Resource Centre (Killaloe) Request and waived the fee.

Committee recommends tabling B.8 to the September

NEW/UNFINISHED BUSINESS

- (1) Where Do My Taxes Go? – Committee recommends that a chart showing where taxes are allocated to be prepared and included with the final tax billing in 2025;
- (2) Museum Update – Tracey Sanderson updated Committee on the business of the Museum. The Ministry of Mines is presenting a geological history of the Ottawa Valley, "Rocks in the Valley" on August 24, 2024 at 1pm at the Bonnechere Museum.

ESTABLISH NEXT MEETING DATE

The next Meeting will be held on Tuesday September 3, 2024 at 1:30 pm.

MEDIA SESSION

CLOSED SESSION

MOVED BY **Merv Buckwald**

THAT: Committee proceed in Closed Session in accordance with the Municipal Act 2001, section 239.2 to deal with the matters as indicated below:

(b) personal matters about an identifiable individual, including municipal or local board employees. Carried

MOVED BY **Tracey Sanderson**

THAT: Council moves out of Closed Session at 4:09 p.m. to rise and report that Council met to receive information and give staff direction regarding request to honour identifiable individuals and to approve minutes from July 9 2024. Carried

CONCLUSION

MOVED BY **John Epps**

THAT: the meeting adjourns at 4:09 p.m. Carried

Brent Patrick, Chair

Annette Gilchrist, CAO/Clerk