



<u>Date</u>	<u>Material Source</u>				<u>Source Type</u>		<u>Approximate Quantity</u>			
	<u>Grattan</u>	<u>Sebastopol</u>	<u>S. Alg</u>	<u>Eganville</u>	<u>Res</u>	<u>Com</u>	<u>Solid</u>	<u>Solutions</u>	<u>WEEE</u>	<u>Rejected</u>
Sat May 25/24	4	3	3	21	31	0	1	31	0	0
Sat May 25/24	11	5	2	26	43	1	11	41	0	0
<b>Total:</b>	<b>15</b>	<b>8</b>	<b>5</b>	<b>47</b>	<b>74</b>	<b>1</b>	<b>12</b>	<b>72</b>	<b>0</b>	<b>0</b>

- b) Waste Site Hours - All the Waste Sites are on Summer Hours. The Sand Road Waste Site and the Sno Drifters Waste Site will be closed on Monday, July 1<sup>st</sup> in recognition of Canada Day;
- c) April 2024 Summary of Vehicle Counts - The table below shows the stats for the month of April 2024 for all our waste sites and the tallies are based on vehicle counts from the waste site attendants;

Waste Site	# of Vehicles	# of H.H Bags	Glass/Cans	Paper/Card board	Metal	Organics	WEE	Appliances
Sand Road	963	1115	506	540	78	28	43	15
Lake Clear	210	276	212	213	5	32	1	0
McGrath Road	160	211	147	144	0	9	0	0
Ruby Road	229	136	116	100	39	35	0	0
Hwy 41	171	230	160	158	0	11	1	0
<b>Totals</b>	<b>1733</b>	<b>1968</b>	<b>1141</b>	<b>1155</b>	<b>122</b>	<b>115</b>	<b>45</b>	<b>15</b>

Waste Site	# of Vehicles	Const/Demo	WEE	Bulky	Tires	Metal	Free Pass	Weight KG's
Sno Drifters	80	80	0	24	33	7	44	38030

- d) Continuous Improvement Fund (CIF) – Dana Barkley participated in the Transition & Communications Meeting on May 2<sup>nd</sup> and the CIF Depot Meeting on May 3<sup>rd</sup>. These meetings discuss the transition for the Blue Box program and provide updates on communities that have transitioned, communities yet to transition and how the process is adapting. On May 30<sup>th</sup>, Annette Gilchrist and Dana Barkley participated in a call with Janet Robins from CIF to discuss and review our transition agreement with Circular Materials. This supports to Townships Priority of "Smart Infrastructure" as it is related to the objective of "Waste management using Circular economy";
- e) Public Works Crew - Kudos to the Public Works Crew who continue to grade, sweep and patch our roads. As well to our Waste Site Attendants in making sure the needs of our residents are addressed at our facilities;
- f) Tenders Closing for Winter Sand - The tender for the Supply, Hauling & Stockpiling of Winter Sand closed on Friday, May 24<sup>th</sup>. There were 2 tenders received. Committee recommends that the tender be awarded to R.J. Selle Sand & Gravel in the amount of the \$64,354 plus HST;
- g) Tender Closing for Maintenance Gravel - The tender for the Supply & Placement of Maintenance Gravel closed on Friday, May 24<sup>th</sup>. There were 3 tenders received. Committee recommends that the tender be awarded to BEI in the amount of the \$91,189.76 plus HST;
- h) Staff participated in First Aid Training on May 30<sup>th</sup> and May 31<sup>st</sup>;
- i) Waste Management Section of the Bonnechere Valley Website - When time permits, Dana Barkley is working on revamping the Waste Management Section of the Township website. Staff are working on the content for the section and will advise when the section is up and running. One change in the section that has already occurred was the development of a visual schedule for hours for all the site as opposed to having a list of all the hours. This new visual may eliminate some confusion between the Summer and Winter Hours.

As well, this may compliment, and enhance the BVT Brand and assist the champions of the CAO and Community Development in developing a welcome package for newcomers as the visuals will have the same look and feel for the assets/facilities in Waste Management. This supports the Townships Priority of "Enhance the BVT Brand" as it is related to the objective of "Common look & feel for all municipal properties & assets across BVT".

*Works Department Report Received.*

### **Building & Fire Department**

Darryl Wagner, CBO & Fire Chief was present and gave his report.

- a) The Department had thirty-six calls for service between January – May 2024;
- b) Kudos to the three firefighters that went to a call where vital signs absent, and they were able to successfully revive the individual;
- c) Fire fighter recruitment is ongoing;
- d) 1993 Ford Pumper Truck – Committee recommends that the pump on the 1993 Ford Pumper be repaired at an estimated cost of \$25,000;
- e) Fire Response Agreement between Bonnechere Valley and North Algona Wilberforce - Currently there are two separate agreements in place. NAW Fire Chief Kevin Champ, and Chief Darryl Wagner met to discuss combining the two agreements into one. NAW now provides their own extrication. Bonnechere Valley continues to provide coverage for the same area specified in the original fire agreement. A draft will be brought to Council at the July meeting. This reflects the Strategic Plan with regards to Shared Services with neighbours;
- f) Emergency Management Grant - Staff applied for an Emergency Preparedness Grant and were successful. The grant covered the cost of a Generac generator for the building in Foymount to power both fire and roads during a power outage. Additionally, the communication tower was tied in to eliminate relying on battery backup. The grant also covered the purchase of five Stihl 291 chainsaws, helmets and chaps and a portable shelter that can be used for various purposes such as incident command, rehab, or triage. This reflects the Strategic Plan with regards to Advocacy and Grant Opportunities;
- g) With the passing of By Law 2024-019 to regulate builds and inspections, CBO Darryl Wagner will be educating ratepayers and contractors over the next little while. Eventually Darryl will be enforcing the by law especially with regards to building without a permit. Darryl does not actively seek out illegal builds.

*Fire Department & Building Report Received.*

### **Administration**

Annette Gilchrist, CAO was present and gave her report.

- a) The negotiated agreement between the Union and the Township will be brought forward at tonight's council meeting. The terms were reviewed in closed last meeting. Due to pay equity we also have to amend our pay grid and terms of employment by-law. The term changes include dental paid at current year dental association rates rather than the previous year's rates. This is still shared 80/20 with staff. The Footwear allowance is increasing from \$300 to \$350 as of January 1 2025 and the Vision care has increased from a maximum of \$350 every 2 years to \$375 every 2 years and it is based on receipts submitted;
- b) Last summer the Administration Department implemented a pilot program for flexible summer hours. Following the pilot project certain factors were measured to determine the success of the pilot. These factors were employee satisfaction, better work/life balance, reducing absenteeism, maintaining, or increasing productivity and maintaining or increasing public service levels. To measure these factors a survey was completed before and after the pilot program, absenteeism was tracked as well as complaints received and task expectations.

All employees filled out the survey however only two participated in the pilot. One chose to be off Thursday and the other chose to be off Mondays. The survey indicated a drop in job satisfaction. This could have been a reduction of teamwork as there was less time to communicate and work together. Absenteeism was reduced and productivity remained the same. Service levels increased when employees stayed later to serve public that wanted an appointment after 4:30. Based on these outcomes, a discussion is needed with staff before recommending it for 2024. A change to the implementation that increases participation and allows more time for staff to be in the office on the same days would be necessary to move forward in 2024. The recommendation for 2024 is a pilot project starting June 24<sup>th</sup> and ending September 20<sup>th</sup> at which time a similar review will be conducted. The pilot project would see the office hours reduced to 8:30 am to 4:00 pm for these summer months. This will allow staff to have a better work life balance and to make the most out of the daylight hours and nice weather. This impacts many of our workers. Townships are offering more flexible work from home options or condensed work weeks. Our other departments are implementing similar programs. This recommendation ensures our staff is at the office working together but also gives an incentive. We are a small team and there are many days we need all hands-on deck. Flexible work is a key to retention and attraction. This will allow reconciliation of the receipts at 4pm decreasing the amount of time staff have to stay 10 minutes late to perform this task because we do not close out receipts until after office hours. It aligns our hours with the other departments which close at 4pm. It is also reflective of our neighbouring townships who operate 8:30 to 4:00 all year. It gives staff 30 minutes a day of uninterrupted work time. We have seen other townships close for one day a week to provide this. We also have staff who volunteer, have family or farm obligations. This will increase morale and job satisfaction. Staff has been very accommodating to the public when staying late for a council meeting if an appointment is needed. Annette Gilchrist recommended the pilot project; she does not anticipate this to have a significant impact on public service and this will also be monitored and reported upon completion of the pilot program. Committee approves the pilot program and recommends advertising the new summer hours;

- c) Performance Appraisals are usually performed in December of each year. However, with Negotiations happening in the Spring and the unknown impact of those at the time the CAO postponed any discussions with staff until the conclusion of bargaining. Staff were very understanding, and Annette Gilchrist has completed almost all of the Department Heads and Administration Staff discussions. The following recommendations came out of those discussions. In 2020 the Township underwent an Operational Review. A lot of these recommendations have been implemented. One of the recommendations, set out below is the recommendation to appoint Deputy CAO as Treasurer and the CAO as Deputy Treasurer. Changes were made in 2021 to implement this recommendation however with the election in 2022 it was postponed to 2023. This report would have come forward in December 2023 after the Deputy CAOs annual review however as stated above these were delayed until now. Following that review the CAO recommends that we move forward with this recommendation for retention, succession and sustainability reasons set out in the recommendations of the Operational Review. Committee recommends that a by-law be brought forward to the next meeting of Council to implement these changes.

*Administration Report Received.*

## **CORRESPONDENCE**

### **(A) Correspondence "A"**

1. AMO Policy May 17
2. AMO Watchfile May 23
3. AMO Policy May 28
4. AMO Watchfile May 30

5. Letter from the Minister of Citizenship and Multiculturalism

**(B) Correspondence "B"**

1. Royal Assent of AMPS in the Building Code Act
2. LTR to Premier Doug Ford to Increase Ontario Community Infrastructure Fund

**(C) Correspondence "C"**

**NEW/UNFINISHED BUSINESS**

**(1)** Mayor's Report - Since the last Mayor's Report, the Mayor has attended 22 meetings and several events. Some of the highlights are as follows:

County Council - The Mesa Gathering was held on May 22 with more than 140 attendees from various agencies that have been affected by the recent surge of people experiencing homelessness, mental health issues and substance abuse. The County of Renfrew in conjunction with the Ottawa Valley Ontario Health Team and the Renfrew County and District Health Unit, hosted the event to officially launch Mesa highlighting the collaborative approach to compassionate care and building a healthier, more resilient community.

The Silver Chain Challenge is back for another year, but with a new twist. While residents of Renfrew County are still encouraged to get out and be active during the month of June, this time we want people to share photos of their cycling, hiking and walking adventures, including those using the Algonquin Trail and K & P Recreational Trail. This is a friendly competition with Lanark County so we would love residents and visitors help Renfrew County win by submitting the most photos to our online collector beginning June 1;

They had three delegations at our May 29<sup>th</sup> County Council meeting:

- Jade Nauman, Regional Director, United Way Eastern Ontario – Renfrew County, attended the meeting to receive a cheque for nearly \$1,250, which was raised through staff jean days and payroll deductions.
- Kathryn Carruthers, Board Chair, Senior Women Living Together, presented about the non-profit organization which helps senior women (aged 55+) find compatible housemates and then creates successful shared living arrangements in rental housing. The group also helps arrange rentals through partnering with private landlords and real estate investors. Senior Women Living Together began as a Facebook group in February 2019 and grew to 1,700 members in the first year. To date, the group has helped more than 60 senior women find housemates and affordable housing.
- Derek Nighbor, President and CEO, Forest Products Association of Canada talked to County Council about strengthening the regional economy for forestry workers and businesses in the Ottawa Valley.

ROMA - The ROMA Board met virtually on May 17th. Our cross-Province check in included items such as tax arrears increases, satellite internet and broadband and National housing strategies. They had a lengthy discussion about items for delegation requests at the upcoming AMO Conference. At our June meeting, we will decide on the following:

- Minister of Health – Rural Health care
- Minister of Municipal Affairs and Housing – Housing and homelessness
- Minister of Finance – continuation of OCIF and OMPF
- Minister of Energy – Energy needs and small dam projects
- Minister of Infrastructure – Internet by 2025, Infrastructure bank and Water and Wastewater

The AMO Policy update included the following items:

- Broadband by 2025
- Housing and Infrastructure with a Team Ontario Approach
- Bill 185 Cutting Red Tape for Building
- Affordable Housing being Development Charge Exempt
- Building Code – new for 2025 – the National approach including green initiatives
- Ontario Health Teams – the need for Municipal participation on Boards

Next week, the Mayor will be travelling to Thunder Bay for a three-day meeting and tour!

EORN - At our May 30<sup>th</sup> meeting in Kingston, Jennifer Murphy was acclaimed as the new Chair of the Eastern Ontario Regional Network Board. The new Vice-Chair is Frances Smith, Mayor of Central Frontenac. They reviewed their new Vision, Mission Statement and Strategic Plan.

RCDHU - Dr. Morganstern's report contained two very interesting items. As a follow up to previous discussions at our Council in regard to the opioid crisis, Jason gave the following information:

#### Substance Use Harms

##### *Renfrew County and District Drug Strategy:*

In April, RCDHU, alongside the Ottawa Valley Ontario Health Team (OVOHT), hosted the inaugural Renfrew County and District Drug Strategy (RCDDS) Steering Committee meeting. Leaders from multi-sectoral partner organizations were represented, and Dr. Morgenstern and Jama Watt from the OVOHT co-chaired. The Steering Committee will lead and guide the development of the RCDDS, which aims to minimize substance use related harms in Renfrew County and District. Working groups related to prevention, treatment, harm reduction, and community safety are being established. The principles of equity, compassion, and collaboration will guide the process.

##### *Opioid Overdose Response:*

Renfrew County and District Health Unit (RCDHU) has developed an interactive dashboard called *Substance use-related harms in Renfrew County and District (RCD)*. The purpose of this dashboard is to provide individuals and community partners with an overview of current substance use-related trends in RCD such as:

- Opioid overdose-related emergency department (ED) visits to local hospitals
- Opioid-related deaths
- Suspect drug poisoning deaths

The dashboard can be found on the RCDHU webpage within the new Health Statistics section.

This dashboard will be updated quarterly or as data becomes available. Data for recent quarters is considered preliminary and subject to change in future updates. Data is primarily sourced from the Office of the Chief Coroner of Ontario and the National Ambulatory Care Reporting System (NARCS) via the Ministry of Health.

Content in this dashboard may be sensitive to viewers. RCDHU acknowledges all families, friends, and loved ones of individuals who have lost their lives to substance use, as well as the individuals themselves. Anyone who is experiencing feelings of stress, anxiety, or grief can find support on RCDHU's Mental Health webpage.

To support more efficient reporting by partner organizations, RCDHU launched a new online reporting form for suspect overdoses.

RCDHU continues to provide training on our programs and services, safe handling of sharps, and naloxone.

Our Council also applauded our resolution regarding Health Unit testing of well-water. This resolution has been requested by many Municipalities so that they can pass and send it on to the Province.

On June 1<sup>st</sup>, the EACDG hosted our first annual Beer & Wine Fest in the parking lot of the Bonnechere Museum. Mayor Murphy along with Councillor Sanderson, and North Algona Wilberforce Councillors Robinson and Berndt attended this hugely successful event. There were five vendors, including Brookers' Cider, Dunrobin Distillers, Landshark (Carlsberg), Cold Bear Brew and Whitewater O'Brien Winery and live music. There were approximately 100 people in attendance. This is definitely an event that they will do again! An enormous thank you to all the members of EACDG and especially to Michelle Hirski, Kayla Desjardins, Diane Moore and Dave Kruger! Also, thanks to all the volunteers that helped with clean up including Stuart Tiedman, Mike and Janet, and Paul Agoston. Best line of the night was Tracey saying, "It's like we live in a Hallmark Movie".

### **ESTABLISH NEXT MEETING DATE**

The next Meeting will be held on Wednesday June 19, 2024 at 2pm.

### **MEDIA SESSION**

### **CLOSED SESSION**

**MOVED BY**            **John Epps**

**THAT:** Committee proceed in Closed Session in accordance with the Municipal Act 2001, section 239.2 to deal with the matters as indicated below:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations

Carried

**MOVED BY**            **Tracey Sanderson**

**THAT:** Council moves out of Closed Session at 4:59 p.m. to rise and report that Council met to receive information and give staff direction regarding negotiations, Benoit Road, CAO PA, the senior of the year nomination and to approve minutes from May 21, 2024

Carried

### **CONCLUSION**

**MOVED BY**            **Jennifer Murphy**

**THAT:** the meeting adjourns at 5:00 p.m.

Carried

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Brent Patrick, Chair

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Annette Gilchrist, CAO