

**THE CORPORATION OF THE  
TOWNSHIP OF BONNECHERE VALLEY  
MINUTES  
COMMITTEE MEETING  
TUESDAY DECEMBER 17, 2019 1:30 P.M.  
COUNCIL CHAMBERS, MUNICIPAL BUILDING**

**PRESENT** Mayor Jennifer Murphy  
Deputy Mayor Jack Roesner  
Councillor Merv Buckwald  
Councillor Brent Patrick  
Councillor Tim Schison  
Acting CAO Sandra Barr  
Community Development Officer Dana Jennings

**REGRETS** None

**GALLERY** 12

**CALL TO ORDER COMMITTEE MEETING**

Chair, Merv Buckwald called the meeting to order at 1:30 p.m.

**ADDITIONS TO AGENDA**

**MOVED BY** Brent Patrick

**That:** the agenda be accepted as presented.

Carried

**PECUNIARY INTEREST OR GENERAL NATURE THEREOF**

**APPROVAL OF MINUTES**

**MOVED BY** Jennifer Murphy

**That:** the Minutes of the Committee Meeting on December 3, 2019 be accepted as presented.

**DELEGATIONS**

1. Nikolina Likarevic, CEO and Judy Sauve, Chair, Bonnechere Union Public Library

The Bonnechere Union Public Library (BUPL) informed Committee that the Library has a new logo and tag line "Your Community, Your Library". A new sign is now erected outside the Library.

Judy Sauve indicated that the staff at the Library are all superheroes as they handle all types of situations and they provide a safe environment for all.

The Bonnechere Union Public Library presented the 2019 year in Review. BUPL thanked the Township of Bonnechere Valley for their continued support.

The Municipal funding covers operational costs, such as: Rent, Equipment, Telephone, Advertising, Books and Materials, Collection Maintenance, Subscriptions, Technology, Programming, Maintenance (in-library), Office Supplies and Wages.

Fundraisers that the Library has are: Annual Spring Dinner, Book Sale, Bonnechere Author's Festival and BUPL Rocks.

Donors of the Library are: Friends of the Library, the Rotary Club, Lake Clear Property Owners Association, the Clothing Bank and the Eganville.

Circulation by Member Types are: Bonnechere Valley – 60%, North Algona Wilberforce – 32%, Non-Resident – 4%, Outreach – 3% and Killaloe Hagarty and Richards and Admaston Bromley – 1%.

The Circulation total, for materials in the library is 19,266 and the amount of

materials in the library (their physical collection) is 17,192.

The Benefits of Borrowing for the top member in the Library is a savings of \$14,031.33 and the benefit to the 200<sup>th</sup> borrowing member is a savings of \$596.10.

The Grand total of all usage equals 92,537 and includes such items as: Circulation of physical materials, Interlibrary loans, Materials use in-library, Online database, Face to face reference, Overdrive/Libby, Over-the-phone reference, WIFI, Visits to the library, Public computers, Print/Scan/Fax, Social media engagement and their Website.

Program Highlights at the Library include: Author Writing Workshops, Little Ray's Reptile Zoo during TD summer reading club, Story times at local schools, Information session/workshops for adults and children with Algonquin cultural/language education, Food for fines and Angel Tree, Seed Library, Information Centre for the Federal Election, Take back the night and information workshops, and other community groups meet at the Library and offer their knowledge for workshops.

The Library also offers: March Break Madness, Technology Help, a Homeschool Club, a Book Club, Dinner and Movie Club, PA Day Activities and Craft days in the Makerspace.

2020 Goals, Projects and Partnerships for the Library include: a Strategic Plan, Revitalize Advertising Strategy, Support local artists and crafters, Further develop the makerspace, Enhance community partnerships, Incorporate outdoor seating, Enhance the interior of the Library and Make a presentation at the OLA Super Conference.

In 2020 the Bonnechere Union Public Library will be celebrating their 50<sup>th</sup> anniversary.

## **REPORTS**

### **Recreation and Culture**

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Public Skating – Thinking of cancelling public skating on tournament dates, because of the later time and the numbers are low;
- b) Outdoor Rink – The 1<sup>st</sup> flood was done at the Outdoor Rink;
- c) Play Structure – Looking at suitable play structures, sand, etc for Opeongo and Centennial Park;
- d) Parking Lot – Had an issue in the parking lot across from the arena with a resident's parking space being blocked and a solution was found;
- e) Tree Lighting – Went well with about 35 to 40 people in attendance. Kevin McGrath is to budget for a GFI plug to be installed at the Tourist Booth;
- f) McRae Park – Construction is going well on the washroom facility at McRae Park;
- g) BV Newsletter – Dana Jennings is preparing the BV newsletter and will be out for distribution by January 1, 2020;
- h) Youth Dance – The youth dance held on December 13, 2019 had a 110 youth in attendance; and
- i) Santa Claus Parade – The parade went very well.

*Recreation, Community Development and Planning Report Received.*

### **By-Law Enforcement**

Steve Fiegen, By-Law Enforcement, was present and gave his report.

- a) Animal Control – We will need to revisit the By-Law Enforcement and Animal Control for Admaston Bromley in the New Year. Perhaps we should be looking at entering into an agreement with North Algona Wilberforce as well;
- b) Parking – Steve Fiegen indicated that no parking tickets were issued after the 1<sup>st</sup> snowfall. That was the 1<sup>st</sup> time in 16 years;
- c) Ball Fields – It was noted that dog owners are not picking up after their pets when allowing them to run in the ball field. If this continues we may need to look at locking the gates;

- d) Dog Park – Brent Patrick is taking the lead and working with volunteers for the establishment of a dog park;
- e) Health & Safety and Employee Safety Training – All Waste site staff have received “Waste Site Emergency Response” Training and all waste site and Emergency First Response Staff have received training in minor and major spill response. Training is going to be conducted with the staff at the Bonnechere Union Public Library. Propane safety and chain saw training is also being schedule for BV staff; and
- f) Animal Welfare in Ontario – Ontario has passed legislation that will better protect animals from abuse and neglect by implementing a government-based animal welfare enforcement system. This legislation comes into force on the 1<sup>st</sup> of January 2020 as a result Ontario will have the strongest penalties in Canada for people who abuse or neglect animals.

*By-Law Enforcement Report Received.*

### **Works Department**

Jason Zohr, Acting Works Superintendent was present.

- a) Recycling and Garbage Hauling Costs – Committee will need to revisit this topic in the New Year to determine to appropriate course of action; and
- b) Broken Windshield – Committee does not reimburse for broken windshields and a new Policy will be prepared in the New Year.

### **Water & Sewer Department**

Daryl Verch, Water & Sewer Superintendent, was present.

- a) Water & Sewer Budget – Committee recommends that the 2020 water & sewer budget be accepted as presented, with a 2% increase to the monthly water & sewer bills.

### **Administration**

Sandra Barr, Acting CAO, was present gave her report.

- a) November Financial Reports – Are included in the Committee packages;
- b) 2020 Municipal Group Benefits – We are seeing a 2.8% premium increase per month for our Life and Ltd benefits;
- c) CAO Position – Our new CAO, Annette Gilchrist will commence on Monday, January 6, 2020; and
- d) Pregnancy/Parental Leave Policy – By-Law has been prepared to reflect this new policy.

*Report and Financial Report Received.*

## **CORRESPONDENCE**

### **(A) Correspondence “A”**

### **(B) Correspondence “B”**

- (i) Township of Greater Madawaska – Electronic Delegation
- (ii) Landry, Julia – Broken Windshield
- (iii) McGrath, Mike – RV’s on Lake Clear

### **(C) Correspondence “C”**

## **NEW/UNFINISHED BUSINESS**

### **(1) County of Renfrew Update**

- a) New Warden – Debbie Robinson was elected as the new Warden for the County of Renfrew;
- b) Finance & Administration Committee – Jennifer Murphy is Chair of the Finance & Administration Committee.

### **(2) Water & Sewer 2020 Budget**

- Committee recommends: The 2020 water & sewer budget be accepted as presented, with a 2% increase to the monthly water & sewer bills

### **(3) Bonn-Trae Snowmobile Club**

- Committee recommends: Entering into the Memorandum of Understanding to

with the Bonn-Trae Snowmobile Club with the addition following Indemnification: "The Bonn-Trae Snowmobile Association shall indemnify and hold harmless and shall release and discharge The Township of Bonnechere Valley, its successors, assigns, servants, agents and employees against all loss, damage and expense arising out of the operations of the Bonn-Trae Snowmobile Association but only with respect to those operations usual to a snowmobile trail. The above referenced indemnification clause does not apply for the willful misconduct and or negligence on the part of the landowner;

**(4)** January 2020 Meeting Schedule

- Committee recommends that the dates for the January Meeting schedule will be: Tuesday, January 7, 2020 and Thursday, January 23, 2020;

**(5)** Fire Revenue over \$20,000 to Reserve Account

- Committee recommends: Any fire revenue for the year 2019, that is over the \$20,000 that was budgeted for in Fire Revenue account be transferred into a Fire Reserve Account at year end;

**(6)** BMO Signing Authorities

- Committee recommends: The following individuals have signing authority on the Township of Bonnechere Valley's BMO Bank of Montreal bank accounts: Jennifer Murphy, Brent Patrick, Jack Roesner, Annette Gilchrist, Sandra Barr and Connie Brown;

**(7)** Recycling and Garbage Hauling Costs

- Committee recommends: That we revisit this topic in the New Year to determine to appropriate course of action;

**(8)** Village of Eganville Sidewalk Maintenance

There is a petition signed by 16 households requesting that the clearing of snow on the South and North sides of Bonnechere Street East be done with the sidewalk plough/sander that performs the work in the rest of the village.

The Sidewalk machine currently maintains 5500 meters of sidewalk. Township sidewalks are 1.6 m wide. Sidewalks that are beside the Connecting Link need a barrier curb and a buffer between the curb and sidewalk. Any sidewalk that has a gutter there is room for parking between the gutter and sidewalk. Any of our paved shoulders with the barrier curb is not wide enough for the sidewalk machine. If the sidewalk machine was used in these areas it could slide off of the shoulder and possibly go into a ditch causing harm to the operator as well as the machine. This is a safety issue. The side of the paved shoulder that has the gutter does not have a buffer which would also be a safety issue for pedestrians. Shoulders are pushed back for vision using the plow and wing on the truck meaning doubling machine and man time.

**ESTABLISH NEXT MEETING DATE**

The next Committee Meeting will be held on Tuesday January 7<sup>th</sup>, 2020 at 1:30 pm

**MEDIA SESSION** - None

**CLOSED SESSION**

Jack Roesner declared Conflict of Interest on one of the closed sessions and left the chambers.

**MOVED BY Jennifer Murphy**

**That:** Council proceed in Closed Session in accordance with the Municipal Act S.O. 2001 c.25, section 239.2 to deal with a matter as indicated below:

- (i) Two personal matters about identifiable individuals, including municipal or local board purposes;
- (ii) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(iii) Proposed or pending acquisition or disposition of land by the municipality or local board

Carried

**MOVED BY Jennifer Murphy**

That: Committee come out of Closed Session.

Carried

**CONCLUSION**

**MOVED BY Brent Patrick**

That: the meeting adjourn at 6:20 p.m.

Carried

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Merv Buckwald, Chair

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Sandra Barr, Acting CAO