

**THE CORPORATION OF THE  
TOWNSHIP OF BONNECHERE VALLEY  
MINUTES  
COMMITTEE MEETING  
TUESDAY OCTOBER 18, 2022 3:00 P.M.  
COUNCIL CHAMBERS, MUNICIPAL BUILDING AND VIA ZOOM CONFERENCING**

**PRESENT**            **Mayor Jennifer Murphy  
Deputy Mayor Brent Patrick  
Councillor Merv Buckwald  
Councillor Tim Schison  
Councillor Jack Roesner  
CAO Annette Gilchrist  
Deputy CAO Sandra Barr**

**REGRETS**            **None**

**GALLERY**            **2**

**CALL TO ORDER    COMMITTEE MEETING**

Chair, Brent Patrick called the meeting to order at 3:00 p.m.

**ADDITIONS TO AGENDA**

**MOVED BY**            **Tim Schison**

**THAT:** the agenda be accepted as presented with the addition of Item#2 Skating Request, Item#3 Update on Opeongo Mountain Resort, Item #4 Update on Multistream, and Item #5 Code of Conduct Amendment. Carried

**PECUNIARY INTEREST OR GENERAL NATURE THEREOF –**

Jack Roesner declared a conflict of interest for Item#4 Update on Multistream

**APPROVAL OF MINUTES**

**MOVED BY**            **Jennifer Murphy**

**That:** The Minutes of the Committee Meeting on October 4, 2022 be accepted as presented. Carried

**DELEGATIONS**

**REPORTS**

**Recreation & Culture**

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) General maintenance continues at the arena. Ice is fully booked during the evenings of the week and the weekends;
- b) Christmas Diner – three quotes were requested from local caterers and two were submitted, one for \$26.50 per person and one for \$33.45 per person. Committee recommends staff go with the lowest quote for the dinner;
- c) In mid-October there will be an onsite meeting for the Net Zero Project at the Arena and the Curling Club;
- d) The Valley Wolves Jr. B team had their home opener on Friday. They are renting the canteen space for the season and its operation;
- e) Steve Gair has the contract for the skate sharpening at the arena and is finalizing his plans for operation;
- f) Public Skating starts up for the year on Sunday October 16 at 3pm;
- g) The EHL is starting on Friday October 14<sup>th</sup>;
- h) The Eganville Senior Needs is booking the arena for a skate program for seniors with the Eganville Skating Club instructing. They have two dates booked December 9<sup>th</sup> and February 3<sup>rd</sup>;
- i) Grass cutting and weeding maintenance is over for season;

- j) The Geo trail has been redone with gravel and seven new benches. Ralph Selle did the gravel pathways and Gerber's Nursery made the benches and installed them;
- k) Washrooms have been winterized and are closed for the winter;
- l) Beaver Tails had a successful weekend in Eganville, October 7th -10th, and the owner donated \$257.18 to the Eganville Food Bank. Noise concerns regarding the generator will be addressed in our next budget;
- m) Legion Field – The Farmer's Market had their last day on Friday October 7. The volleyball and tennis courts are down for the winter;
- n) The Splash Pad has been winterized.

*Recreation, Community Development and Planning Report Received.*

### **Building & By-Law**

Darryl Wagner, CBO/By-Law Enforcement Officer was present and gave his report.

- a) Building permit numbers for the year are comparable to last year;
- b) The Annual Meeting Technical Sessions held in Hamilton was very successful. It was attended by 400 delegates in person and 300 online. Darryl attended many technical training sessions. Darryl spoke with the salesperson at the Cloud Permit booth at the trade show;
- c) Cloud Permit - Darryl has since received his final training on Cloud Permit and the Township will go live with the building permitting software at a later date;
- d) Darrel continues to sporadically receive complaints and deals with the issues. Depending on circumstances, some complaints take longer to resolve than others;
- e) New signage has been ordered for Legion Field with consistent messaging and the signs will be installed shortly;
- f) There are currently six dogs in the Animal Shelter. Darryl will be working with Tammy to ensure that any current dogs and new dogs will not be in the Animal Shelter for extended periods of time. There has been a Whitewater Township dog at the Animal Shelter since August 5, 2022; and
- g) There are no parking issues at this time.

*Building Report Received.*

### **Administration & Finance**

Annette Gilchrist, CAO, was present and gave her report.

- a) The September financial reports were provided to Committee. It is showing a \$23,000 deficit, however, we have not transferred the large amount out of reserves that was budgeted for capital. We are waiting for the final cost to come in so that we only take out of reserves what we need to. Starting next year we will be introducing a more formal financial report;
- b) The County of Renfrew had requested \$5,000 for promotion of the Ontario Winter Games and a driver and ½ Ton Truck be made available in February 2023. Committee recommends no financial contribution be made;
- c) Staff are now ready with to move forward with Escribe, our new electronic meeting software. Staff feel that Council will find the new platform easier to navigate than the Zip files and will be introducing this in November 2022;
- d) The Election is ongoing. Election workers have been trained and are ready for Election Day;
- e) We have postponed the replacement of our water meters to November 2022. The Township has contracted Neptune Technology Group to handle the replacement program. Residents will receive a pamphlet when the meters are scheduled to be replaced, and will need to make an appointment with Neptune Technology Group using the reference number on the pamphlet. The work will take approximately thirty minutes per meter;
- f) The maintenance to the Water Tower was being performed in the month of October. During that time the water distribution system might have experienced some variations in system pressure, and users were asked to refrain from drawing large quantities of water from the distribution system.

*Admin and Financial Report Received.*

## **CORRESPONDENCE**

### **(A) Correspondence "A"**

- (i) Solicitor General - Community Policing & Safety Act, 2019 and OPP Detachment Boards Update
- (ii) County Council Summary – September 2022

### **(B) Correspondence "B"**

- (i) Lisa Agnew – Request to Waive Hall rental fee for Hospice Fundraiser
- (ii) AMO Human Rights and Equity: The Role and Obligations of Municipal Leaders
- (iii) AMO Policy Survey

### **(C) Correspondence "C"**

Bi) Lisa Agnew - Committee recommends waiving the hall rental fee for the Renfrew Hospice Fundraiser

## **NEW/UNFINISHED BUSINESS**

- (1)** Library Board Update – Brent Patrick updated the committee on the business of the library. Everything at the library is great. BUPL Rocks event is back and scheduled for Saturday November 12, 2022, tickets are \$20 kids are free. Library staff applied for a Post Pandemic Technology Revitalization Grant. If they are successful, the grant would allow them to increase the number Public Access Computers back up to eight. They also plan to sell Christmas Trees again as a fundraiser;
- (2)** Skating Request – The Eganville & District Seniors requested a Senior and Parent and Tot skating time on Mondays from 1 to 2:20pm starting December 5<sup>th</sup> and excluding statutory holidays and school holidays and that the rental fee be waived. Committee recommends the ice times and will waive the ice rental fee for the skate. Staff will endeavor to get the public skating time sponsored if they are able;
- (3)** Update on Opeongo Mountain Resort – Staff met with the owners of the Opeongo Mountain Resort to discuss the boat launch. The survey of the property indicate that the boat launch might be on Township property. We are still working with them to resolve the issue and for now things are status quo;
- (4)** Update on Multistream – No response has been received regarding the Townships request to commence negotiation to lease land from Multistream however information was provided to the CAO today regarding misinformation packages being distributed by an owner and director of Multistream. This will have to be reviewed in closed session as it involves an identifiable individual;
- (5)** Code of Conduct Amendment – Committee recommends that definition for family be updated to include all in-laws.

## **ESTABLISH NEXT MEETING DATE**

The next Meeting will be held on Tuesday November 15, 2022

## **MEDIA SESSION**

## **CLOSED SESSION**

**MOVED BY**            **Tim Schison**

**THAT:** Committee proceed in Closed Session in accordance with the Municipal Act S.O. 2001 c.25, section 239.2 to deal with a matters as indicated below:

(b) personal matters about an identifiable individual, including municipal or local board employees.

Carried

**MOVED BY Jennifer Murphy**

**THAT:** Committee moves out of Closed Session to rise and report that Committee met to receive information and give staff direction regarding a performance appraisal of the CAO and statements made by an identifiable individual and to approve minutes from September 20, 2022.

Carried

**CONCLUSION**

**MOVED BY Tim Schison**

**THAT:** the meeting adjourn at 5:07 p.m.

Carried

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Brent Patrick, Chair

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Annette Gilchrist, CAO