

**THE CORPORATION OF THE  
TOWNSHIP OF BONNECHERE VALLEY  
MINUTES  
COMMITTEE MEETING  
TUESDAY MARCH 15, 2022 3:00 P.M.  
COUNCIL CHAMBERS, MUNICIPAL BUILDING**

**PRESENT**            **Mayor Jennifer Murphy  
Deputy Mayor Brent Patrick  
Councillor Merv Buckwald  
Councillor Tim Schison  
Councillor Jack Roesner  
CAO Annette Gilchrist  
Deputy CAO Sandra Barr**

**REGRETS**            **None**

**GALLERY**            **8**

**CALL TO ORDER    COMMITTEE MEETING**

Chair, Brent Patrick called the meeting to order at 1:30 p.m.

**ADDITIONS TO AGENDA**

**MOVED BY**            **Tim Schison**

**THAT:** the agenda be accepted as presented.

Carried

**PECUNIARY INTEREST OR GENERAL NATURE THEREOF** – None

**APPROVAL OF MINUTES**

**MOVED BY**            **Jennifer Murphy**

**That:** The Minutes of the Committee Meeting on March 1, 2022 be accepted as presented.

Carried

**DELEGATIONS**

Bruce Howarth, Manager of Planning, County of Renfrew, Draft Zoning By-Law Review

**REPORTS**

**Recreation & Culture**

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) The arena continues to operate. The last day of ice will be Saturday April 9, 2022. The Jr. B hockey team is finished for the season;
- b) Eagle's Nest Hall is getting some bookings;
- c) Snowmobiles cut through Centennial Park and went across the walking bridge. Staff blocked half of the entrance off and reported the incident to the OPP;
- d) The lights are now off at the outdoor rink;
- e) Met with the Curling Club and Jp2G Consulting to working on finalizing the layout to combine the bar and kitchen as part of the Curling Club Accessibility ramp project. Hoping to take this project to tender by the end of March;
- f) Lights on the Bridge to be taken down at the end of March;
- g) Terry Hoelke is coordinating the placement around the village of Bluebird/Tree Swallow houses which he will maintain and clean annually;
- h) Beaver Tails will come back to the Village the weekend of April 22, 23, & 24. They will purchase a transient permit and donate 8% of sales back locally; and
- i) Easter Egg Hunt will take place in Centennial Park on Saturday April 16 at 1:30pm

*Recreation, Community Development and Planning Report Received.*

### **Building & By-Law**

Committee reviewed the 2022 Building permits issued to date and welcomed new CBO/By-Law Enforcement Officer Darryl Wagner.

*Building Report Received.*

### **Administration & Finance**

Annette Gilchrist, CAO, was present and gave her report.

- a) The February financial reports were provided to Committee;
- b) Budget - Committee met on February 17 2022 to review the 2022 proposed budget. The tax increase recommended was 1.1% which included 0.7% growth and 0.4% Levy increase. This included a 1% levy allocation to reserves for infrastructure investment, approved under the asset management plan presented to Committee in December 2021 and \$35,000 to reserves to fund future post-closure costs of Snowdrifters Waste Site.

In order to achieve this one of the cuts made was to Consulting for Recreation. Under this amount we needed to allocate \$14,000 to the Energy Studies being done for the Curling Club and Arena in order to access Federal funding for energy efficiencies and capital improvements. The amount budgeted was for \$75,000 which included the \$70,000 for these studies. We reduced this to \$20,000 which included the \$14,000 municipal portion. There was an offsetting grant in revenue for \$56,000 that also had to be cut however this was not taken into consideration and has led to an actual tax increase of 2.1% including 0.7% growth and 1.4% Levy increase (1% for capital and 0.4% for operating).

The following two options were presented to Committee. Option 1 maintain the 1.4% increase and present the budget with the cut to Recreation Consulting and the offsetting revenue. Or Option 2 cut an additional \$35,000 from expenses and present the budget with the 0.4% increase as previously recommended. The simplest cut would be to transfer to reserves being Sno-drifters post closure or the asset management plan allocation. This matter was tabled to the April 19<sup>th</sup> meeting;

- c) The proposed Fire Department budget included the purchase of Extrication Equipment from Code 4 Fire & Rescue in the amount of \$50,000.00. Staff is recommending support of a sole source purchase as per section 3 of the Procurement By-Law 2019-060. Committee approves the purchase;
- d) The draft zoning by-law was presented by Bruce Howarth for comments, revisions and questions from Committee. Bruce Howarth will come back to Committee to continue the discussion on the draft by-law;
- e) Darryl Wagner was hired as our new CBO/By-Law Enforcement Officer. Mr. Wagner's official start date was Monday March 14<sup>th</sup>, 2022. We have agreed to share Mr. Wagner with Greater Madawaska for a term of six weeks to allow them time to complete their recruitment process;
- f) Rogers Communications completed the consultation process regarding a Tower off of Hwy 41 as well as one off of O'Connor Road & Wolfe Road. Committee recommends approval of the draft concurrence letter; and
- g) Election - The province is releasing election forms on April 1<sup>st</sup>, 2022. Packages and Election Procedures will be available shortly after that. Registrations and Nominations begin on Monday May 2, 2022. There is an election workshop taking place on March 29, 2022 by zoom in the afternoon and in person in the evening that will provide information for those who wish to run for council. The cost of this workshop is being shared by multiple local municipalities. Individuals wishing to attend need to register by March 23, 2022.

*Admin and Financial Report Received.*

### **CORRESPONDENCE**

#### **(A) Correspondence "A"**

- (i) So you want to run for Council Ad 2022
- (ii) Ministry of Infrastructure – Getting Ontario Connected Act, 2022

#### **(B) Correspondence "B"**

- (i) Ministry of Northern Development, Mines, Natural Resources and Forestry –

Lake Clear as a Natural Trout Lake

- (ii) Municipality of Shuniah – Joint and Severable Reform
- (iii) Email from Canadian Outreach Officer – Earth Day Canada and Partnership for Earth Day 2022
- (iv) Town of Collingwood – Termination of Membership in Ontario Municipal Water Association
- (v) Ministry of Northern Development, Mines, Natural Resources and Forestry – Seeking input about the use of float accommodations on waterway over Ontario’s Public Lands
- (vi) Town of South Bruce Peninsula – Municipal Accommodation Tax and Crown Campgrounds
- (vii) Rogers Proposed Telecommunications Tower Site C8511 - Public Comment Summary Report
- (viii) Rogers Proposed Telecommunications C8511 - Statement of Land Use Authority Concurrence Request
- (ix) Rogers Proposed Telecommunications Tower Site C8704 - Public Comment Summary Report
- (x) Rogers Proposed Telecommunications Tower Site C8704 - Consultation Summary and Concurrence Letter Request
- (xi) Town of the Blue Mountains - Funding for Infrastructure Projects, Bridge and Culvert Replacements in Rural Municipalities
- (xii) Town of Blue Mountains - Ontario Housing Affordability Task Force
- (xiii) Town of Blue Mountain - Ontario Housing Affordability Task Force Report
- (xiv) Township of Woolwich – Mental Health Supports

**(C) Correspondence “C”**

**NEW/UNFINISHED BUSINESS**

- (1)** Library Board Update – Brent Patrick updated the committee on the business of the library. The Board is working on fundraising ideas for 2022;
- (2)** Sand Shed Tender Results – The Sand Shed tenders were received on March 8, 2022. The budget allocation for the Sand Shed was \$320,000. The lowest tender came in at \$421,000 and this does not include the base and paving requirement which would require an additional investment of \$150,000 for a total project cost of \$571,000. Public Works Superintendent Jason Zohr will bring other efficiency options and cost estimates to the next meeting for further discussion;
- (3)** Rogers Tower Concurrence Letters – Committee discussed and approved the draft letters;
- (4)** Draft Zoning By-Law Amendments and Process – Committee discussed and the draft will be brought forward to the next meeting; and
- (5)** Draft Budget Revisions – Committee discussed and will be brought forward to the next meeting.

**ESTABLISH NEXT MEETING DATE**

The next Committee Meeting will be held on Tuesday April 5, 2022 at 3:00 pm

**MEDIA SESSION**

**CONCLUSION**

**MOVED BY**            **Jennifer Murphy**

**THAT:** the meeting adjourn at 5:06 p.m.

Carried

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Brent Patrick, Chair

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Annette Gilchrist, CAO