

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING VIA ZOOM CONFERENCING
TUESDAY MAY 18, 2021 1:30 P.M.**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Tim Schison
Councillor Merv Buckwald
Councillor Brent Patrick
Councillor Jack Roesner
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **7**

CALL TO ORDER COMMITTEE MEETING

Chair, Brent Patrick called the meeting to order at 1:31 p.m.

ADDITIONS TO AGENDA

MOVED BY **Tim Schison**

That: the agenda be accepted as presented with the addition of a closed session item regarding an identifiable individual. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF –

Brent Patrick declared a conflict under Correspondence Biv) St. James the Less Church – Property in front of St. James Parish.

APPROVAL OF MINUTES

MOVED BY **Jennifer Murphy**

That: the Minutes of the Committee Meeting on May 4, 2021 be accepted as presented. Carried

DELEGATIONS **None**

REPORTS

Recreation & Culture

Kevin McGrath, Manager of Recreation and Culture, was present and gave his report.

- a) Arena – Olympia did service on the ice machine. The rental contract has been signed by Bladz. Emma Normoyle has completed the Playground Safety Course, Kevin McGrath completed the Chain Saw Safety Course, and Kevin McGrath, Emma Normoyle and Laurier Resmer all completed Safe Handling of Propane Course;
- b) Centennial Park – Mulch has been added to the flower beds. The new light fixture has arrived and once the pole comes in it will be installed. The new deck on the walking bridge is complete. The 2x2 steel tube framing on the walking bridge needs some repairs, Jason Miller has been hired to do the repairs;
- c) Legion Field – Due to the Covid-19 Provincial Lockdown the tennis courts and the ball fields are closed. The new bleacher has arrived;
- d) Opeongo Park – Garry Corrigan has started cutting the grass;
- e) Village – Water has been turned on in all public washrooms, however they are not open yet. Public Washrooms must remain closed until the lock down has been lifted. Garbage cans and benches have been put out for the season. The gates on the bridge will need to be replaced next summer, staff will add this to the 2022 budget;
- f) Foymount Park – Two swing seats have been ordered to replace the broken ones;
- g) Rotary Beach – Beach area has been cleaned up and the beach has been

- dragged;
- h) Dog Park – The lay out of the dog park has been finalized and the Memorandum of Understanding has been revised. The Works Department has trimmed and cleaned up the brush on site. The fencing material has arrived. A Dog Station has been ordered. Kevin McGrath has priced out a sign for the park, it is approximately \$225 and the group will reimburse the Township for the cost. Committee supports the purchase of the sign for the dog park;
 - i) Curling Club – Drawing for the renovations are being reviewed and a tender package for the project will be put together shortly;
 - j) Golf Tournament – Pending Covid regulations, the Recreation Department has booked their annual golf tournament on August 6 at Whitetail Golf Course;
 - k) 2021 Swim Program – No resumes were received for Swim Instructors when the positions were advertised for in April. Committee recommends that in the event a swim program cannot be ran in the summer of 2021, that lifeguards be hired for Rotary Beach, if possible. Staff to query if funding can be transferred from Swim Instructors to Life Guards;
 - l) Remote Rural Mental Health and Addiction Initiative – Dana Jennings participated in a meeting of this group;
 - m) Rural Recreation – Dana Jennings participated in a meeting of the Rural Recreation Group, that includes Killaloe Haggarty & Richards, North Algona Wilberforce, Whitewater Region, and Brudenell and Lyndoch and Raglan. The group plans to have a Sand Castle Contest, where people can submit photos of their sandcastles up to the end of August; and
 - n) Ontario Winter Games – Dana Jennings participated in a meeting with the Ontario Winter Games Coordinator, Cindy Burwell to discuss opportunities for Bonnechere Valley to participate in the games.
- Recreation, Community Development and Planning Report Received.*

Works & Waste

Jason Zohr, Works Superintendent was present and gave his report.

a) Tender Results –

Jason Zohr recommends that Tender BV21-08 for the Placement of HL4 Hot-Mix Asphalt on Augsburg Road be awarded to H&H Construction in the amount of \$175,224.08 plus HST. Committee accepts this recommendation;

Jason Zohr recommends that Tender BV21-09 for the Application of Surface Treatment on Manning Road be awarded to Greenwood Paving in the amount of \$64,403.20 plus HST. Committee accepts this recommendation;

Jason Zohr recommends that Tender BV21-10 for the Supply and Placement of Type "M" and 4" Minus Granular B Type II be awarded to Clouthier Construction in the amount of \$94,432.40 plus HST. Committee accepts this recommendation;

- b) Tranquility Bay Drive – The road has been blocked off again. Committee recommends that Jason Zohr contact the Manager of Public Works of Pikwakanagan and inquire as to why is it blocked again;
- c) Speed Sign – The Speed sign is currently on Sand Road. The sign might need to be recalibrated. Committee recommends that the sign be moved into a new spot on the road as it might be picking up cars traveling out of one speed zone into another; and
- d) Grading Risto Road – Committee thanked Jason Zohr for his staff's great job grading Risto Road, however request that staff do not grade to the very end of the road as it has now caused a dust issue for the house at the end of the road. A load of calcium has been ordered for the area and will be applied on Friday.

Works Department Report Received.

Brent Patrick declared his conflict of interest and turned the Chair over to Jennifer Murphy and turned off his video feed and microphone, while Committee discussed Letter from St. James the Less Church Correspondence Item (Biv)

Building & By-Law

Mark Schroeder, CBO and By-Law Enforcement Officer

- a) St. James the Less Church – Property in Front of St. James Parish – Mark Schroeder had spoken to the owner of the property and he plans to have an excavator on site to clean up within a week. Staff will follow up with a letter to the Parish; and
- b) Building permits issued are up this year over last.
CBO and By-Law Enforcement Report Received.

Administration & Finance

Annette Gilchrist, CAO, was present and gave her report.

- a) Unfunded Budget Amounts – For 2021 budget purposes, as per Ontario Regulation 284/09, a municipality may exclude from the budget, amortization expenses pertaining to tangible capital assets, post-employment benefit expenses and solid waste landfill closure and post-closure expenses. Council chose not to include amortization costs, postemployment benefit expenses for payout in a future year and unfunded landfill closure and post closure costs. A report must be presented to Council providing the 2021 impact of the excluded expenses from the budget. Committee acknowledges that the following items have been excluded from the 2021 Budget:

Amortization	\$ 1,600,825
Employee future benefit costs	\$ 96,734
Unfunded-Landfill Closure & Post Closure Costs	\$ 2,107,705

- b) Presentation of the 2021 municipal budget.
Report and Financial Report Received.

CORRESPONDENCE

(A) Correspondence "A"

- (i) Durham Dead End Roads Kits
- (ii) Laura Turnbull – School Bus Incident at Williams Point
- (iii) Williams Point – Blog Post refencing Durham Dead End Roads Kits
- (iv) Ontario Health Team Communication and Engagement Group for Network 24 Renfrew County is One Step Closer to Having an Ontario Health Team
- (v) Durham Student Transportation Services
- (vi) AMCTO – RISE – The 83rd Annual General meeting & Professional Development Institute

(B) Correspondence "B"

- (i) Town of Amherstburg – Planning Act Timeframes
- (ii) Ontario Northland – Response to Township of Bonnechere Valley's Resolution
- (iii) A.C. Petraitis – Safety and Liability Concern
- (iv) St. James the Less Church – Property in Front of St. James Parish
- (v) Canadian Heritage – Celebrate Canada Approval
- (vi) Township of Scugog – Bus Stops on Dead End Roads
- (vii) Municipality of Calvin – 3 Digit Suicide Line
- (viii) Municipality of Calvin – Fire Department Support
- (ix) Municipality of Chatham-Kent – Time for Change Freedom of Information and Protection of Privacy Act
- (x) Municipality of Leamington – Freedom of Information and Protection of Privacy Act
- (xi) Town of Perth – Provincial Hospital Funding of Major Capital Equipment
- (xii) Municipality of Grey Highlands – 3 Digit Suicide Line
- (xiii) Town of Aurora – 3 Digit Suicide Line
- (xiv) City of Kitchener – Planning Act Timelines

(C) Correspondence "C"

Committee recommends support of the following resolutions to be brought forward to the next Council meeting.

Bvii) Bxii) Bxiii) - 3 Digit Suicide Line

Biii) Committee discussed and Jason Zohr advised that this is not a sidewalk it is a paved shoulder and it is acceptable to park on the paved shoulder.

NEW/UNFINISHED BUSINESS

- (1)** Library Board Update – Brent Patrick updated Committee about the Online Fundraising Auction to celebrate the 50th Anniversary of the Bonnechere Union Public Library. The on-line auction starts on June 5, 2021;
- (2)** Canada Day – Committee directed staff to order the fireworks for Canada Day;
- (3)** Support Resolution for Reforms to Support Ontario Liquor Licenses – brought forward from last meeting – Committee supports the change which reinforces the government's commitment to supporting fairness across the liquor sector and creating opportunities for other Ontario manufacturers while providing additional choice and convenience for consumers, particularly amidst the COVID-19 pandemic;
- (4)** Support Resolution for Planning Act Timelines – Shortened timeframes create unreasonable pressures on municipalities, even outside the context of navigating township business in a global pandemic, and results in reduced opportunities for meaningful public engagement and limited time for the public to provide written submissions on a development application. Committee recommends that the Province of Ontario reviews and reconsiders the current timelines established for review of Planning Act applications before an appeal is permitted to the Local Planning Appeals Tribunal and to return to the timelines that were in effect under Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017;
- (5)** Joan Hewitt Request to Open Road Allowance Lavenhagen Road – Jason Zohr and Merv Buckwald did a site visit. Committee approved in principle the request for access off the unopened road allowance from Lavenhagen Road over to the end of Sleepy Hollow Lane;
- (6)** Memorandum of Understanding for Dog Park – Committee recommends and directs the Mayor and CAO to sign a letter of understanding with Dog Park Committee to have an understanding in place for both parties to establish and maintain a Public Dog Park; and
- (7)** Draft By-Law for Animal Control Services for Whitewater Region and North Algona Wilberforce – Committee recommends support of these two agreements. Annette Gilchrist will prepare the agreements and bring the By-Law back to Council for approval.

ESTABLISH NEXT MEETING DATE

The next Committee Meeting will be held on Tuesday June 1, 2021 at 1:30 pm

MEDIA SESSION

CLOSED SESSION

MOVED BY **Tim Schison**

THAT: Committee proceed in Closed Session in accordance with the Municipal Act S.O. 2001 c.25, section 239.2 to deal with a matter as indicated below:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Carried

MOVED BY **Tim Schison**

THAT: Committee moves out of Closed Session to rise and report that Committee met to receive information and give staff direction regarding Senior of the Year Application, two employment matters, Privacy Commission Appeal and to approve minutes from December 1, 2020. Carried

CONCLUSION

MOVED BY **Tim Schison**

That: the meeting adjourn at 3:41 p.m. Carried

Brent Patrick, Chair

Annette Gilchrist, CAO