

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING
TUESDAY FEBRUARY 4, 2020 1:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Jack Roesner
Councillor Merv Buckwald
Councillor Tim Schison
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **Councillor Brent Patrick**

GALLERY **8**

CALL TO ORDER COMMITTEE MEETING

Chair, Jack Roesner called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Merv Buckwald**

That: the agenda be accepted as presented. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF - None

APPROVAL OF MINUTES

MOVED BY **Jennifer Murphy**

That: the Minutes of the Committee Meeting on January 23, 2020 be accepted as presented. Carried

DELEGATIONS None

REPORTS

Water & Sewer Department

Daryl Verch, Water & Sewer Superintendent, was present and gave his report.

- a) Water Break – The water department repaired a water service on Bridge Street on January 7th, due to very low pressure. Staff discovered that there was a broken service line in the street and repaired it; and
- b) Pumping Station – a new PLC was installed in the Queen Street pumping station.
Water & Sewer Report Received.

Works Department

Jason Zohr, Acting Works Superintendent was present and gave his report.

- a) Significant Weather Events – The Roads Department has started to inform the public, via social media, of significant weather events to warn them of delayed snow and ice removal;
- b) Parking Lot – Planters will be installed by the Township along the edge of the private parking lot across from Conway's Pharmacy, to maintain the line of sight for traffic on Highway 41;
- c) Spring Flooding – The Roads Department has 18,000 sandbags on hand for residents if there is an issue in the spring with flooding; and
- d) Roadside/Curbside Pick-up – Jason Zohr is continuing to research the feasibility for extending Roadside/Curbside pick-up to the entire municipality. Committee tabled the discussion to the next meeting.

Works Department Report Received.

Flood Mitigation

Jason Zohr, Steve Fiegen, & Dave Murphy were present.

The Committee reviewed the Township's Flood Mitigation Plan and recommended that staff work together and start preparations for a potential spring flood.

Fire Department

Dave Murphy, Fire Chief, was present and gave his report.

- a) SCBA's – The SCBA's will be tested and certified this week;
- b) OFMEM – The Fire Chief met last week with the new Protection Advisor for the Office of the Fire Marshall and Emergency Management, and reviewed Bonnechere Valley's service delivery model. Chief Murphy will ask the new OFMEM Advisor to come speak to Committee; and
- c) Dry Hydrant – The Fire Chief is looking for an alternate location for a dry hydrant in the downtown core near traffic lights. The two other dry hydrants that are being proposed is one for Lake Clear (near Opeongo Mountain Resort) and one at the Constant Lake Bridge;
- d) Radios – The Fire Chief is continuing to research new radios that will replace the outdated pagers and radios; and
- e) Fire Prevention Materials – Chief Murphy thanked the Community Safety Net for their local fundraising efforts for the fire prevention materials that they donated to the fire department for both our local schools. He also thanked all the local businesses that supported this initiative.

Fire Department Report Received.

Building Department

Mark Schroeder, CBO, was present.

Council briefly discussed the staff report regarding a review of the Zoning By-law to remove any ambiguities in the language surrounding the use of recreational vehicles and to clarify the definition of a structure under the Building Code versus the Municipal Property Assessment Corporation (MPAC). Further discussion was tabled to the February 18th meeting.

CORRESPONDENCE

(A) Correspondence "A"

- (i) Rainy River District Municipal Association – Resolution to Address Fair and Equitable Property Taxation Revenue on Railway Right-of-Ways Collected by Municipalities in Ontario
- (ii) Municipality of Strathroy-Caradoc – Conservation Authorities
- (iii) Ontario Provincial Police Municipal Policing Bureau – January 2020 News Bulletin
- (iv) AMO Budget Pre-Budget Submission
- (v) Township of Madoc – Joint and Several Liability Consultation

(B) Correspondence "B"

- (i) Royal Canadian Legion – Military Service Recognition Book
- (ii) The Corporation of the City of Sarnia – Deep Geologic Repository Project
- (iii) Town of Orangeville – Environmental Awareness and Action
- (iv) Town of Collingwood – Conservation Authorities

(C) Correspondence "C"

Committee recommends proceeding with an ad in the Royal Canadian Legion Ontario Command Military Service Recognition Book for a cost of \$256.64 plus HST.

NEW/UNFINISHED BUSINESS

- (1)** County of Renfrew Update – Jennifer Murphy updated Committee on County of Renfrew issues. The County of Renfrew has passed a new Strategic Plan and they have finalized their 2020 budget;
- (2)** Emergency Management – Committee recommends that the members of the

Township of Bonnechere Valley Emergency Management Program Committee for 2020 are: Annette Gilchrist CAO; Steve Fiegen CEMC and Chair; Erica Rice Alternate CEMC; Tim Schison Councillor; and Dave Murphy Fire Chief; and

- (3)** Draft Employee Code of Conduct – Committee discussed the draft Employee Code of Conduct and recommends that it be brought back to the next meeting for further discussion and approval.

ESTABLISH NEXT MEETING DATE

The next Committee Meeting will be held on Tuesday February 18, 2020 at 1:30 pm

MEDIA SESSION

CONCLUSION

MOVED BY **Merv Buckwald**

That: the meeting adjourn at 3:15 p.m.

Carried

Jack Roesner, Chair

Annette Gilchrist, CAO