

**THE CORPORATION OF THE
TOWNSHIP OF BONNECHERE VALLEY
MINUTES
COMMITTEE MEETING VIA ZOOM CONFERENCING
TUESDAY JUNE 2, 2020 1:30 P.M.**

PRESENT **Mayor Jennifer Murphy
Deputy Mayor Jack Roesner
Councillor Brent Patrick
Councillor Merv Buckwald
Councillor Tim Schison
CAO Annette Gilchrist
Deputy CAO Sandra Barr**

REGRETS **None**

GALLERY **7**

CALL TO ORDER COMMITTEE MEETING

Chair, Jennifer Murphy called the meeting to order at 1:30 p.m.

ADDITIONS TO AGENDA

MOVED BY **Merv Buckwald**

That: the agenda be accepted as presented. Carried

PECUNIARY INTEREST OR GENERAL NATURE THEREOF - None

APPROVAL OF MINUTES

MOVED BY **Merv Buckwald**

That: the Minutes of the Budget Committee Meeting on May 15, 2020 be accepted as presented. Carried

MOVED BY **Brent Patrick**

That: the Minutes of the Committee Meeting on May 20, 2020 be accepted as presented. Carried

DELEGATIONS

REPORTS

Water & Sewer Department

Daryl Verch, Water & Sewer Superintendent, was present and gave his report.

- a) The Eganville Drinking Water System is operating in full compliance with all requirements;
- b) The Eganville Sewage System continues to operate in full compliance according to the Provincial Guidelines set out in the Certificate of Approval;
- c) Hydrants – Staff are performing spring flushing of fire hydrants;
- d) Painting – Staff are painting the interior doors and some walls;
- e) Covid19 - Employees returned to normal operating hours as of May 11, 2020;
- f) RV Dumping Station – The RV dumping station is open for the 2020 season;
- g) Spring water flow volumes are down and things are back to normal; and
- h) The 1st quarter sewage effluent report was submitted to Environment Canada.
Water & Sewer Report Received.

Works Department

Jason Zohr, Acting Works Superintendent was present and gave his report.

- a) Retirement – Reid Caesar, Waste Site Attendant, has submitted his written notice that his last day worked will be June 30, 2020. Council and staff agreed to plan an occasion to acknowledge his many years of service. Drain-All has been contacted and have availability to train new staff members on hazardous waste before the end of June;

- b) Waste & Recycling – The total cost of waste for 2019 was \$347,653 (\$198/tonne) and \$110,934 (\$76/tonne) for recycling;
- c) Tenders – The tenders for gravel, sand and paving of Augsburg Road have been sent out;
- d) Sidewalk Machine – The Roads Department has a demo sidewalk machine that they are testing out prior to purchasing;
- e) Summer Staff – Two seasonal staff have been hired for the summer months to assist with construction;
- f) McGrath Road – Jason Zohr had the Contractor check the surface treatment on McGrath Road. They will be patching and resurfacing areas that have failed at no charge and will be extending the warranty for another year;
- g) Fourth Chute Road – Jason Zohr had Fourth Chute Road watered down to highlight the low areas, the road was also videoed. The videos are being forwarded the Township Engineers to review the deficiencies;
- h) Poison Ivy – Jason Zohr has been monitoring the wild parsnip and poison ivy weeds. Spraying was completed last year which has decreased their presence;
- i) Risto Road – Committee discussed some concerns on Risto Road and Jason Zohr informed Committee that he plans to add some gravel on Risto Road;
- j) Dust Suppression – Committee discussed and recommend that calcium be laid down earlier in the summer season to assist with dust suppression and compaction.

Works Department Report Received.

Fire Department

Dave Murphy, Fire Chief, was present and gave his report.

- a) Fire Ban – A level 1 fire ban is currently in place and no burning permits are being issued at this time. Fire ban signs have arrived and will be distributed throughout the township;
- b) Drone – Two fire staff members are enrolled in Drone School Training at the Fire College;
- c) Pumper Training – Pumper training is continuing with safety protocols in place. Fire staff are continuing to fill the water reservoir in Foymount;
- d) Alcohol-based Hand Sanitizer – Engineers with the Office of the Fire Marshal (OFM) Investigations Services have looked into concerns regarding hand sanitizer and advise that the rate of vapour leakage from a personal container of hand sanitizer left in a hot vehicle would not result in sufficient vapour density to fall within flammable limits in air. This supports information posted by the National Fire Protection Association (NFPA) that says it is not unsafe to leave hand sanitizer in a hot vehicle;
- e) Fireworks – Staff will place the order for the Canada Day fireworks, the alternate fire date will be Saturday July 4, 2020.

Fire Department Report Received.

CORRESPONDENCE

(A) Correspondence "A"

- (i) ROMA Insider – May 25, 2020
- (ii) Public Education Matters – Issue 194, Alcohol-based Hand Sanitizer

(B) Correspondence "B"

- (i) Town of Fort Erie - Request of Support for High Speed Internet in Rural Ontario
- (ii) Township of Armour – High Speed Internet Connectivity in Rural Ontario

(C) Correspondence "C"

NEW/UNFINISHED BUSINESS

- (1) County of Renfrew Update – Jennifer Murphy updated Committee on County of Renfrew issues:
 - County staff have developed a work at home policy and staff are working from home;

- Infrastructure projects within the County are proceeding;
 - During a news conference on May 25, 2020, Chief Public Health Officer Dr. Theresa Tam recognized the County of Renfrew Paramedic Service for its innovative approach for testing for COVID-19; and
 - The County is pursuing further revisions from the Province of the overly restrictive Ministers Orders in the Official Plan Amendment.
- (2) FCM Application for Asset Management Plan Update – Committee recommends staff apply for a grant from the Federation of Canadian Municipalities’ Municipal Asset Management Program for the Modernization of Asset Management in Bonnechere Valley;
- (3) AORS CRS (Certified Roads Supervisor) Designation – Jason Zohr achieved the Association of Ontario Road Supervisors CRS Designation; and
- (4) 2020 Budget Presentation – CAO Annette Gilchrist presented the 2020 budget.

ESTABLISH NEXT MEETING DATE

The next Committee Meeting will be held on Tuesday June 16, 2020 at 1:30 pm

CONCLUSION

MOVED BY **Tim Schison**

That: the meeting adjourn at 3:31 p.m.

Carried

Jennifer Murphy, Chair

Annette Gilchrist, CAO